

# Record of Proceedings

## September 9, 2021 – CONTINUED TOWNHALL MEETING

The Louisville Township Board met this date to continue the Annual Town Hall Meeting for the purpose of certifying the levy for taxes payable in 2022. The meeting was held at the Jackson Township Hall, 1091 130<sup>TH</sup> Street, Shakopee, Minnesota. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk Cheryl Doucette and Treasurer David Hagen were present.

### Reconvene - Pledge of Allegiance

Chair John Weckman reconvened the Annual Town Hall Meeting

### Certify Levy for Taxes Payable in 2022

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to certify the levy for taxes payable in 2022 in the amount of \$140,000.00 with the following breakdown:

Road and Bridge Fund	\$137,200	(98% of total levy)
Fire Fund	\$ 1,400	(1% of total levy)
General Fund	\$ 1,400	(1% of total levy)

Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

### Adjourn

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adjourn the Annual Town Hall Meeting. Motion carried.

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## September 9, 2021 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis and, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:10PM

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## BOARD ADMINISTRIVIA

### Incident Review Analysis

The Incident Review Analysis Report for the month of August 2021 was received from the Scott County Sheriff's Office prior to the meeting. A hard copy was available for public review at the meeting. Sheriff Deputy was not available at the meeting to answer questions.

### Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for August 2021 as typed. All Ayes. No Nays. Motion carried.

### Public Comment

No public comments

### Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. Move Financial Update to the end of the agenda. All Ayes, No Nays. Motion carried.

## FINANCIAL UPDATE

### Treasurer Reconciliation Report for Month Ending July 31, 2021

<i>Month Ending July 31, 2021</i>	<i>as of</i>	
Beginning balance	\$8,595,612.18	7/01/2021
Adjustment to Beginning Balance		
Receipts	\$14,669.07	7/01/2021 – 7/31/2021
Disbursements	(\$6,718.99)	7/01/2021 – 7/31/2021
Investment Interest/Dividends	\$27,603.38	7/01/2021 – 7/31/2021
Adjustments for Paychex	\$150.31	
Adj for EE PERA Contributions		
Ending Balance	\$8,631,315.95	7/31/2021

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Treasurer's Financial Report ending July 31, 2021. All Ayes, No Nays. Motion carried.

### Investment Update

Treasurer Hagen updated the Board on the investments at the September 2021 meeting.

### Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to approve claim #11068 thru #11076 and claim #12962 thru #12966 in the amount of \$67,413.41 to pay with Township checks #11068 thru #11076. All Ayes, No Nays. Motion carried.

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## OLD BUSINESS

### Scott County – Road Turnback Agreement

Scott County seeks to convey local Roadways to the Township, consisting of a portion of Louisville Road, a portion of Ventura Court, and portion of Red Rock Drive, and a portion of 133<sup>RD</sup> Street, located all within Louisville Township. Craig Jensen and Tony Winiecki from Scott County Transportation Department and Township Engineer Andrew Budde, Bolton and Menke, Inc., were present at the meeting. Andrew updated the Board of the progress that has been made to the Punch list and changes that were made to the Turnback Agreement (Release and Maintenance Agreement).

The Board had discussion with Craig and Andrew about the Terms of the Agreement. Craig indicated that the County has agreed to spot repair the faulty Seal Coat that was done on Dem Con Drive and part of Weckman Drive in the Spring/Summer next year (2022). Supervisor Pieper voiced his concerns with safety issues that may arise from the faulty sealcoat job that was done on Dem Con Drive and with the winter season approaching it may be worse. Craig indicated that MN Dot's recommendation was to let it sit over the winter and see what it looks like in the Spring. Supervisor Pieper indicated that he would recommend the Board not sign the Agreement until something is done about the problem, Now, because of the fact he believes this is a road hazard and safety issue. Supervisor Pieper also indicated that he would like the Township Attorney to review the Agreement again before signing.

There was discussion about different ways the roadway could be temporarily fixed before the upcoming winter season. The Board directed Andrew to work with County, Craig and Tony, to figure out what the best solution will be. The Board will work via email with Andrew and County Staff over the next few days and continue this meeting on Thursday September 16, 2021 for further discussion. The Board tabled signing the Agreement until there is a solution and fix to this issue.

## NEW BUSINESS

### Attorney Legal Service Rate for 2022

The attorney fees for Bob Ruppe, Couri & Ruppe, P.L.L.P, will increase hourly rate to \$230.00 per hour for all general legal work and to \$250.00 per hour for all development work (this amount is passed through to the developer for payment related to work done on their plat).

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the legal service rate increase for 2022. All Ayes. No Nays. Motion carried

### Road Salt Price 2021/2022

Clerk Doucette has received the price of salt from Scott County for the 2021/2022 winter season. The price has increase from \$90.00 per ton to \$115.00 per ton.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the salt price for the 2021/2022 winter season.

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## ROUNDTABLE

### **Annexation discussion**

Clerk Doucette received an email from Cindy Geis, Scott County, asking the townships and cities to let her what, if any, planned Township annexations into Cities is planning on taking place over the remainder of 2021, and if into the years of 2022 – 2029. These are considerations for next year's election and redistricting efforts.

The County is starting the planning process for redistricting for 2022, and is looking at commissioner districts and need to understand any planned growth in Townships and Cities, as well as any planned annexations to ensure they are properly accounting for changes in those districts over the next decade.

The Board indicated that there are no planned annexations for the township over the next ten years. Clerk Doucette will send an email to Cindy Geis at Scott County to let her know.

### **Motocross and Heliport – proposed text changes – discussion**

Clerk Doucette received an email from Marty Schmitz, Scott County Planning & Resource Management, regarding Draft Motocross & Heliport Zoning Revisions. The County Staff proposed ordinance text changes for private bike tracks and private heliports. The County provided the proposed new language to the Township.

At a workshop on August 9<sup>TH</sup> the Planning Commission review the language and was generally supportive. The next step in the process is to get feedback and recommendations from the townships. County Staff and Planning Commission would appreciate comments and recommendations from the Township Boards. Provided the feedback the County get from the Townships is supportive, they are considering a public hearing on the ordinance revisions sometime late fall or winter.

The County asks that the comments and recommendations be submitted in writing so they can properly enter them into public record.

The board had discussion about the proposed changes and directed Clerk Doucette to send the information to Township planner, Cindy Nash, for review and comment. The Board will discuss and comment at the October meeting.

### **Code Enforcement Updates**

Clerk Doucette updated the Board on outstanding citations

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### Other Business Updates

#### Road Repair Update

Supervisor Weckman informed the Board that all Shouldering is now complete.

Supervisor Weckman indicated that the milling mix is ready but the Board feels it is too late in the season to put the mix on the roads, they indicated that we should wait until Spring next year. Supervisor Pieper indicated that there are a few potholes on Smith Drive close to the Railroad Tracks that should be filled. Supervisor Theis will fill in the near future.

#### American Rescue Plan Act

Treasurer Hagen updated the Board on the process for getting the SAM's number that is required for the township to receive funds from the American Rescue Plan. He indicated that the Township now has the required number and he indicated that the township may have received funds, he will need to look into the deposit that showed up in the bank today and let the Board know at next month's meeting.

### CALENDAR

October 7, 2021 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

### Continue/adjourn

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to continue meeting until Thursday September 16, 2021 at 7:00pm at the County Highway Department building. All Ayes, No Nays. Motion carried.

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## September 16, 2021 – Continued Regular Monthly Board Meeting

The Louisville Township Board met this date to continue the September Regular Board Meeting for the purpose of the *Release and Maintenance Agreement* with Scott County. The meeting was held at the Scott County Highway Department Building, 600 Country Trail East, Jordan MN. Chair John Weckman, Supervisors Bob Pieper, Clerk Cheryl Doucette and Township Engineer Andrew Budde, were present. Supervisor Kevin Theis was present via Telephone.

Chair John Weckman reconvened the Regular Board Meeting at 7:00PM

Craig Jensen from the Scott County Highway Department had copies of the *Release and Maintenance Agreement* with changes made after the Board Meeting held on September 9, 2021. The Board reviewed the new language in the agreement and had discussion with Andrew.

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After reviewing, discussing and making changes the Township would be agreeable to the new language for paragraph number fourteen. The new language now reads; The County agrees that it will crack fill and chip seal Dem Con Drive from Trunk Highway 41 to 130<sup>th</sup> Street prior to October 1, 2021. To correct concerns with the chip seal the County shall micro surface Dem Con Drive by September 1, 2022. This work shall be performed by the County at its sole expense. The County shall coordinate with the Township in the summer of 2022 to ensure micro surfacing is the appropriate remedy.

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the *Release and Maintenance Agreement* with Scott County. All Ayes. No Nays. Motion Carried.

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to close the September 2021 Regular Board Meeting. All Ayes. No Nays. Motion carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

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Date

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Date