

# **Record of Proceedings**

## **November 5, 2020 – Regular Monthly Board Meeting**

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### **Call to Order**

Chair Weckman called the Regular Board Meeting to order at 7:00PM

### **BOARD ADMINISTRIVIA**

#### **Incident Review Analysis**

The Incident Review Analysis Report for the month of October 2020 was received from the Scott County Sheriff's Office prior to the meeting. A hard copy was available for public review at the meeting. A Deputy was available at the meeting for questions.

#### **Minutes Review/Approval**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the minutes from the Regular Board Meeting for October 2020 as typed. All Ayes. No Nays. Motion carried.

#### **Public Comment**

No Public Comments

#### **Agenda Review/Approval**

Motion moved by Supervisor Pieper and Seconded by Supervisor Theis to approve the Agenda as typed. All Ayes, No Nays. Motion carried.

### **CONCENT AGENDA**

#### **Resolution 2020-06 Resolution Designating Annual Polling Place**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept Resolution 2020-06, Resolution to set the Designated Polling Place as The Marystown Parish Center at 15850 Marystown Road in Shakopee Minnesota in Scott County. Supervisor Weckman, Pieper and Theis voted aye. No nays. Motion carried

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## FINANCIAL UPDATE

### Treasurer Reconciliation Report for Month Ending September 30, 2020

<i>Month Ending September 30, 2020</i>		<i>as of</i>
Beginning balance	\$8,635,891.59	09/01/2020
Adjustment to Beginning Balance		
Receipts	\$12,739.06	09/01/2020 – 09/30/2020
Disbursements	(\$84,609.43)	09/01/2020 – 09/30/2020
Investment Interest/Dividends	\$9,989.50	09/01/2020 – 09/30/2020
Adjustments for Paychex	\$197.50	Adj for EE PERA Contributions
Ending Balance	\$8,574,208.22	09/30/2020

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Treasurer's Financial Report ending September 30, 2020. All Ayes, No Nays. Motion carried.

## Investment Update

Treasurer Hagen updated the Board on the investments.

## Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #10946 thru #10964 and claim #12909 thru #12913 in the amount of \$11,437.76 to pay with Township checks #10946 thru #10964. All Ayes, No Nays. Motion carried.

## OLD BUSINESS

### Xcel Energy – Helena-Scott County Transmission Line Rebuild Project

Bob Ruppe, Township attorney, and Andrew Budde, Township Engineer, had communication with Michelle and Sean outside the meeting, about the details of the Permit and Road Use Agreement. Andrew had discussion with the Board about the agreement as it is now. Andrew indicated that he had responded to the email from Michelle and also indicated that he told them that Driveway Permits were need for each temporary driveway, and the Township may require an escrow in the amount of \$5,000.00. The letter of credit was taken out of the agreement and the agreement states that Xcel shall reimburse the Township's actual professional and administrative cost related to the drafting and review of the Agreement and any permits issued pursuant to the agreement, administration and enforcement of the agreement, including reasonable and necessary administrative, legal, engineering and inspection expenses in connection with the Project and monitoring and inspecting any and all phases of the Project. Reimbursable costs include all amounts paid to the Township Engineer related to carrying out the duties of the Township Engineer pursuant to the Agreement.

The Agreement states that Xcel shall establish an escrow account in the amount of \$5,000 with the Township as partial payment of these cost prior to executing this Agreement. Andrew indicated that Michelle would receive the Agreement signed electronically. Clerk Doucette will send a copy of the signed Agreement via email.

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Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the Permit and Road Use Agreement with Xcel Energy. All Ayes. No Nays. Motion carried.

### NEW BUSINESS

#### **Brick's Boatworks, Inc. – Recommendation for Conditional Use Permit**

Travis Brick and Zach Skattum, were present at the meeting to request a Recommendation of approval for a Conditional Use Permit for a sales office, showroom, and assembly of boat lifts, docks, and canopies. The property is a 2-acre parcel at 2915 133<sup>RD</sup> Street West in section 22, Louisville Township. The property is a legal non-conforming lot of record. The parcel is zoned C-1, General Commercial, and has had a structure on it since 1972 and has had businesses permitted through CUP's going back to 1994. The C-1 district does not permit outdoor storage but does allow an outdoor sale, rental or display area up to 30% of the principal building area.

Travis indicated that the primary use is for the boat dock and lift assembly will be in the large portion (South end) of the building and the North portion of the building is the showroom/business office area. They plan to utilize some of the parking lot for outdoor display.

The Board had discussion with Travis and Zach about the business and the use for the boat lift assembly and if there was going to be any outside storage. Travis indicated that there would be none.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to recommend approval of a Conditional Use Permit, with the condition that there will be no outside storage allowed on the property. All Aye. No Nays. Motion Carried.

#### **Snow Plowing Contract 2020 -2022 Season**

Supervisor Weckman has received a Proposal from Mom's Landscaping & Design, for the plowing and sanding of the Township Roads for 2 year contract.

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the 2-year proposal quote from Mom's Landscaping & Design to provide snowplowing and salting services as follows:

- \$ 81.50 per hour for one-ton truck with 9' plow
- \$ 81.50 per hour for 1-1/2ton truck with 9' plow
- \$ 85.00 per hour for Bobcat with 1-1/2yard bucket
- \$150.00 per hour for small front-end loader with bucket
- \$121.50 per hour for large dump truck with 10' plow with 9' wing and hydraulic sander
- \$125.00 per hour for hauling

The services called for by this Agreement shall commence on November 5, 2020 and shall end on May 1, 2022. In the second year of this contract, October 1, 2021 through May 1, 2022, there may be up to, but no more than, a 5% increase to cover rising fuels and insurance costs.

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Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the proposed services. Supervisor Weckman abstained. Motion carried.

### **ROUNDTABLE**

#### **Code Enforcement**

Marty Schmitz from Scott County Planning and Zoning came to the meeting with the new Scott County Code Enforcement Officer, Timothy Sarafina. Tim introduced himself and gave the Board some background information about himself. Tim provided contact information for all Board members.

Marty informed the Board that the process for the code enforcement and citation processing has been challenging during the COVID-19 restrictions.

Marty informed the Board that the County is upgrading the City View Software to allow for a report to be generated for the Townships' to get the information of complaint within the Township.

### **Other Business Updates**

#### **Road Turnback discussion**

Clerk Doucette informed the Board that Scott County Transportation Department is looking to set a public hearing to start the turnback process of the new frontage Roads within the Township. The County is looking to set the public hearing on December 21, 2020 at 7:30PM at the Jackson Town Hall. The Board directed Andrew to contact Craig Jensen at Scott County Transportation and let them know the Township stance on the turnback schedule.

#### **Coronavirus Relief Funds**

A Reporting Form for fund expenditures will need to be filed by November 9, 2020 for the funds spent in October. Treasurer Hagen will file the necessary reporting forms for the CARES funds sent to Scott County in October for the Rural Broadband initiative.

Clerk Doucette will fill out the Election CARES Act Grant Reporting Form for the funds spent on the 2020 Primary and General Elections. The Township has received \$791.46 from this Grant.

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## CALENDAR

November 9, 2020 Scott County Planning Meeting, public hearing, Conditional Use Permit for Brick's Boatworks, Inc, Webcast live on YouTube, 6:30PM

November 12, 2020 Board of Canvas, Jackson Town Hall, 7:00PM

December 3, 2020 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

## Adjourn

Motion moved to adjourn meeting by Supervisor Theis and seconded by Supervisor Pieper. All Ayes, No Nays. Motion carried.

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## November 12, 2020 - General Elections Board of Canvass

The Louisville Township Board met this date to certify the election results for the General Election held on November 3, 2020. The meeting was held at the Jackson Town Hall, 1091 130TH Street, Shakopee MN, at 7:00 PM. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis and Clerk Cheryl Doucette were present.

Supervisor Weckman opened the meeting at 7:00PM

A copy, of the **Abstract of Votes Cast**, In the Precincts of Louisville Township, State of Minnesota at the State General Election held Tuesday, November 3, 2020, was available for each Supervisor for review.

907 Number of persons registered

860 Total votes were cast at the General Election in the Louisville Township precinct.

The results are as follows and do not include the write-ins.

**Town Supervisor – Louisville Township Seat 1–** (Supervisor A)

Kevin Theis received 686 Votes (Winner)

**Town Supervisor- Louisville Township Seat 3 -** (Supervisor C)

Bob Pieper received 654 Votes (Winner)

**Town Clerk – Louisville Township**

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Cheryl Doucette received 657 Votes (Winner)

### Special Election for Town Treasurer – Louisville Township

David Hagen received 646 Votes (Winner)

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to certify the election results based on the **Abstract of Votes Cast** received by the Scott County Elections Auditor office for the Precinct of Louisville Township, State of Minnesota at the State General Election held on Tuesday, November 3, 2020. All Ayes, No Nays. Motion carried.

### Adjourn

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adjourn the Board of Canvass. Motion carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date