

## Record of Proceedings

### **April 21, 2020- Local Board of Appeal and Equalization**

The Louisville Town Board met, through a virtual meeting, this date to conduct the Annual Local Board of Appeal and Equalization for 2020. The meeting was hosted by Scott County, meeting attendance options where via internet connection or phone, cell or land line. Supervisors John Weckman, Bob Pieper and Kevin Theis and Clerk Cheryl Doucette and Treasurer Dave Hagen were present. Katelyn Fedorko , Liz Vatsaas and Tim Bulger from the Scott County Taxation Department were also present.

Chair John Weckman called the meeting to order at 7:00 PM.

#### **Board Statement:**

This meeting is for the purpose of addressing the value and classification of the January 2, 2020 assessment. For 2021 this was the information listed on the Purple valuation notice you received in March. The Gold tax statement included in the same envelope is based on last year's assessment and is not appealable at tonight's meeting.

Taxes and budgets will not be addressed at this meeting. Any comments you have concerning local taxing jurisdiction's spending should be made at Budget Hearings held in the fall of each year. Budget decisions that affect the following year's property taxes are made at that time.

**Board Action must be taken on appeals prior to adjournment.** If an inspection or any additional research is necessary, the Board will schedule a date within the 20-calendar day window to reconvene at which time information on properties will be presented to the Board for their action.

Scott County representative will be taking down sign-ins in the order they arrived into the meeting. When it is your turn to appeal please be sure to state your name and each parcel number you are appealing for the record.

#### Industrial Property

- Wayne Tannenbaum, agent for Anchor Block properties, 13450 Johnson Memorial Drive; PID#079210050 and PID #070280010, was present in the meeting.

Industrial Assessor, Liz Vatsaas, stated that she had just received the information from Anchor Block on their appeal and has not had time to review prior to the meeting tonight. She asked to have time to review and have a second meeting to address the proposed valuation. Wayne indicated that he has spoken to Chad many times already. The Board will continue the meeting with-in the 20- day period for a second meeting.

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### Residential Property

- Property Owner, Scott Turcotte, 771 Theis Drive; PID# 070200020, had called and spoke with Katelyn and questioned the assessments on his property.

Residential Assessor, Katelyn Fedorko indicated that she has spoken with Scott and he is having frost issues with the house and would like to opportunity to appeal the proposed Estimated Market Value of \$625,00. She will be contacting Scott to discuss the valuation after more information is received.

### CONSENT AGENDA

Scott County Taxation brought before the board the following adjustments and reviews:

PID	Taxpayer	Address	Original EMV	Revised EMV	Change	Notes
70040010	Bryant & Rachael Gast	13300 Ann Pl	\$314,900	\$283,000	-\$31,900	
79260050	Jerome Breeggemann Trust	NA	\$1,618,600	\$1,589,600	-\$29,000	Property owner disagrees with the revised value, but this is based on correcting errors found in review
70430010	Paul & Cheryl Doucette	14355 Louisville Road	\$932,100	\$928,700	-\$3,400	
70390010	Dem Con Properties, LLC	13142 Dem Con Drive	\$1,063,400	\$960,000	-\$103,400	

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Consent Agenda of Township Residential and Industrial Property Owners for reductions in valuation. All Ayes No Nays. Motion carried.

### Motion to continue Meeting

Motion Moved by Supervisor Pieper and Seconded by Supervisor Theis to continue the virtual meeting to Thursday May 7, 2020 at 6:30PM at Jackson Town Hall with meeting attendance/participation methods to be posted prior to the meeting. All Ayes, No Nays. Motion carried.

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## May 7, 2020 Reconvene Board of Appeal and Equalization

The Louisville Township Board met this date to reconvene the Board of Appeal and Equalization meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee, Minnesota. Supervisors, John Weckman, Bob Pieper and Kevin Theis and Clerk Cheryl Doucette and Treasurer Dave Hagen were present. Katelyn Fedorko, Liz Vatsaas and Tim Bulger from Scott County Taxation Department were present.

### Call to Order

Supervisor Weckman reconvened the meeting from April 21, 2020 at 6:30 PM.

Residential Assessor, Katelyn Fedorko, had no new information for the Board on resident Scott Turcotte. Motion moved by Supervisor Theis and second by Supervisor Pieper to affirm the Estimated Market Value of \$625,000.

Industrial/Commercial Assessor Liz Vatsaas had valuation information on Anchor Block and Concrete properties, PID#079210050 and 070280010.

Wayne Tannenbaum from Anchor Block discussed the evaluation proposed for the Anchor Block properties and the valuation they felt was fair. The Board received the information and pictures of the property very prior the meeting. After hearing the valuation appeals, motion moved by Supervisor Theis and second by Supervisor Pieper to affirm the prosed EMV for Anchor Block and Concrete Company PID#079210050 and PID# 070280010

PID #	Taxpayer	Address	Original EMV	Revised EMV
070200020	Scott Turcotte	771 Theis Drive	\$615,600	\$625,000
079210050	Anchor Block & Concrete	14350 Johnson Memorial Drive	\$5,185,200	\$6,003,700
070280010	Anchor Block & Concrete		\$486,000	\$562,500

Motion moved by Supervisor Pieper and Seconded by Supervisor Theis and Weckman to affirm the revisions to the Estimated Market Values of the listed Taxpayers. All Ayes, No Nays. Motion carried

### Adjourn

Motion moved to adjourn the Local Board of Appeals and Equalization meeting by Supervisor Pieper and Seconded by Supervisor Theis. Motion carried

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## May 7, 2020 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00PM

### BOARD ADMINISTRIVIA

#### Incident Review Analysis

The Incident Review Analysis Report for the month of March 2020 was not received from the Scott County Sheriff's Office prior to the meeting.

#### Minutes Review/Approval

Motion moved by Supervisor Theis and seconded by Supervisor Weckman approve the minutes for April 2020 as typed. All Ayes. No Nays. Motion carried.

#### Public Comment

No Public Comments

#### Agenda Review/Approval

Motion moved by Supervisor Pieper and Seconded by Supervisor Theis to approve the Agenda as typed. Adding Dem Con Companies under Old Business and moving New Business before Financial Update. All Ayes, No Nays. Motion carried.

### FINANCIAL UPDATE

#### Treasurer Reconciliation Report for Month Ending March 31, 2020

<i>Month Ending March 30, 2020</i>		<i>as of</i>
Beginning balance	\$8,407,461.28	03/01/2020
Adjustment to Beginning Balance		
Receipts	\$9,358.59	03/01/2020 – 03/31/2020
Disbursements	\$ (22,649.56)	03/01/2020 – 03/31/2020
Investment Interest/Dividends	\$18,206.04	03/01/2020 – 03/31/2020
Adjustments for Paychex	\$231.56	Adj for EE PERA Contributions
Ending Balance	\$8,412,607.91	03/31/2020

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Treasurer's Financial Report ending March 31, 2020. All Ayes, No Nays. Motion carried.

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Treasurer Hagen informed the Board of the outstanding Claim check #10841, dated March 5, 2020 for MAT in the amount of \$250.00. The check was for the Spring Short Course that was to be held on March 25, 2020 to cover the Spring Short Course for the five Board Members. Due to the COVID-19 outbreak the Short Course was postponed and has not been rescheduled. The Board agreed that if MAT should reschedule the Short Course for 2020 a new check will be issued.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to void Claim Check #10841 in the amount of \$250.00 for MAT. All Ayes. No Nays. Motion carried.

### **Investment Update**

Treasurer Hagen updated the Board on the investments. Dave had discussion with the Board on looking into different investment options for the CD's that will be maturing in the near future. Motion moved by Supervisor Pieper and Seconded by Supervisor Theis to allow Treasurer Hagen to invest in different options if the interest rates are acceptable. All Ayes. No Nays. Motion carried.

### **Claims Review and Approval**

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to approve claim #10870 thru #10884 and claim #12876 thru #12881 in the amount of \$42,412.98 to pay with Township checks #10860 thru #10869. All Ayes, No Nays. Motion carried.

## **OLD BUSINESS**

### **Engelhaven Notice/Invoice Response**

Sam Wolfe and Members of the Engelhaven Utilities Association were present at the meeting to discuss the Response letter to the Townships Notice for Collection for the tile repair work that was done on Tyrol Drive in the Engelhaven addition. The Board discussed the with Sam and the Contractor, Nate Krueger, the fact that there was never any notice to the Township that there was work being done in the road Right-of-Way. Sam indicated that the he was never told at a meeting that "notification must be given to the Township prior to any future work, if no notification is given, the Engelhaven Association will be responsible for all repair costs." Clerk Doucette had a copy of the July 6, 2017 minutes that stated notification must be given. Nate Krueger handed out a document indicating that the Township must provide location of underground tile. Supervisor Theis and Pieper indicated that the Township does not have the exact location of the tile underground. Nate indicated that even if a permit to dig was obtained, the Township would not have the exact location and should not be held responsible to the Township for these damages. Supervisor Weckman indicated that without notifying the Township, there was no way of communicating that there was a drain tile in the area, even with exact location not being known. Supervisor Theis made a motion to resolve the issue by using this as a learning lesson for both Engelhaven and the Township, and the Township cover the cost for the repair this time, and have Township Attorney, Bob Ruppe, draw up an agreement indicating that Engelhaven will contact someone from the Township prior to ANY work being

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done in the Township Right- of- Way. If an agreement is not signed, the Engelhaven Homeowner/Utilities Association will be responsible for all repair cost in the future.

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to cover the cost, \$8,491.81, of the drain tile repair on Tyrol Drive in the Engelhaven addition, and have an Agreement drawn up indicating that the Engelhaven Homeowner/Utilities Association will contact someone on the Town Board prior to ANY work being done in the Right-of-Way. Supervisor Theis and Pieper voted Aye, Supervisor Weckman voted Nay. Motion Carried

### **NEW BUSINESS**

#### **Mark Pahl – Dem Con Companies, LLC**

Mark Phal was present at the meeting and discussed with the Board the request to combine the Dem Con, LLC Facilities; property address 13020 Dem Con Drive and 13142 Dem Con Drive, and Amend two Conditional Use Permits for the Businesses, Conditional use permit #1167-C-7 and permit #1248-C-7. Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the Recommendation for the request to combine the Dem Con Facilities and Amend the Conditional Use Permits. All Ayes. No Nays. Motion Carried.

#### **Road Tour Findings**

Due to the Governors Stay at Home order issued, the Board conducted the annual Road Tour in a different manner for 2020. Supervisor Weckman had driven the roads marking the roads that will need repair and had a spreadsheet listing all road repairs needed. Supervisor Pieper and Supervisor Theis also drove the roads prior to the May Meeting. The Board discussed all the road repairs needed on the township roads. Supervisor Weckman indicated that all road work will be delayed due to COVID-19 stay at home order and he will get the work scheduled to be done as soon as possible.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to allow Supervisor Weckman to schedule all necessary road work for the 2020 prior to repair cost.

### **ROUNDTABLE**

#### **Code Enforcement**

#### **Other Business Updates**

##### **Seal Coat 2020**

Clerk Doucette had the Seal Coat Agreement with Scott County for the 2020 participation in the Bituminous Seal Coat Road Repair season. The Board reviewed the Agreement and the roads listed; Tyrol Drive, 3167 square yards and Clearview Drive, 5475 square yards. Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Agreement for participation in the Bituminous Seal Coating for the 2020 season with Scott County. All Ayes. No Nays. Motion Carried.

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### Scott County and Access Networks, Inc./ NetWave – High Speed Internet Service

Clerk Doucette informed the Board that she has NOT been contacted for the internet install at the Clerks office. Supervisor Weckman indicated that he was informed that Access Networks, Inc./ NetWave is running behind on install due employee/contractor shortage.

### Jaguar – Skyline Drive damage – update

Supervisor Weckman informed the Board that a check in the amount of \$1,000 was received from Jaguar for the damage done on Skyline Drive when cable was installed in the Fall of 2019.

### Signage on New Frontage Road

It has been brought to the Boards attention that people have been parking on Smith Drive trying to find the Louisville Swamp Park Access. The Board discussed the issue of the Signage needed to direct traffic to the Louisville Swamp Entrance off 145 Street. Supervisor Weckman will contact either Scott County or MN DOT to get correct signage.

### Shakopee Bowl – CUP Amendment Request

Clerk Doucette informed the Board of the Land Use Permit Application receive by email from Scott County for Shakopee Bowl. Shakopee Bowl has requested that the existing CUP in place at time of purchase from S.K.I Development, Inc be transferred to Shakopee Bowl LLC. In addition, Shakopee Bowl would like additional/changes items to be added to the CUP for Shakopee Bowl, LLC. The Board will review and have recommendation for the June 4, 2020 meeting.

### Township Website – Louisvilletownship.com

Clerk Doucette informed the Board that the Domain name Louisvilltownship.com is the official website and Cole Hagen will be working on the page. Clerk Doucette will work with Cole to get information for the Website.

### CALENDAR

June 4, 2020 Regular Monthly Meeting, SCGC, County Board Room, 7:00PM

### Adjourn

Motion moved to adjourn meeting by Supervisor Theis and seconded by Supervisor Pieper. All Ayes, No Nays. Motion carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

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Date

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Date

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