

# Record of Proceedings

## June 9, 2022 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00PM

### BOARD ADMINISTRIVIA

#### Incident Review Analysis

The Incident Review Analysis Report for the month of May 2022 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was not available at the meeting.

#### Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for May 2022 as typed. All Ayes. No Nays. Motion carried.

#### Public Comment

No public comment

#### Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. Add Renaissance Festival Traffic to Round Table. All Ayes. No Nays. Motion carried.

### FINANCIAL UPDATE

#### Treasurer Reconciliation Report for Month Ending March 31, 2022

| <i>Month Ending March 31, 2022</i> |                | <i>as of</i>          |
|------------------------------------|----------------|-----------------------|
| Beginning balance                  | \$8,817,974.40 | 3/01/2022             |
| Adjustment to Beginning Balance    |                |                       |
| Receipts                           | \$38,598.69    | 3/01/2022 – 3/31/2022 |
| Disbursements                      | (\$11548.33)   | 3/01/2022 – 3/31/2022 |
| Investment Interest/Dividends      | \$16,612.25    | 3/01/2022 – 3/31/2022 |
| Adj for EE PERA Contributions      | 214.38         |                       |
| Ending Balance                     | \$8,861,851.39 | 3/31/2022             |

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to table the Financial Update until the June meeting. All Ayes, No Nays. Motion carried.

## Record of Proceedings

### Treasurer Reconciliation Report for Month Ending April 30, 2022

| <i>Month Ending April 30, 2022</i> |                | <i>as of</i>          |
|------------------------------------|----------------|-----------------------|
| Beginning balance                  | \$8,861,851.39 | 4/01/2022             |
| Adjustment to Beginning Balance    |                |                       |
| Receipts                           | \$10,676.60    | 4/01/2022 – 4/30/2022 |
| Disbursements                      | (\$24,062.69)  | 4/01/2022 – 4/30/2022 |
| Investment Interest/Dividends      | \$11,050.53    | 4/01/2022 – 4/30/2022 |
| Adj for EE PERA Contributions      | 225.00         |                       |
| Ending Balance                     | \$8,859,740.83 | 4/30/2022             |

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Financial Update for April and May 2022. All Ayes, No Nays. Motion carried.

### Investment Update

Treasurer Hagen gave a complete update at the June meeting.

Motion to void claim check #11154 to Scott County Association of Townships and reissue a check at tonight's meeting.

### Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #11174 thru #11187 and claim #13008 thru #13012 in the amount of \$189,242.75 to pay with Township checks #11174 thru #11187. All Ayes. No Nays. Motion carried.

### OLD BUSINESS

#### Reliable Little Six, LLC – Maintenance Agreement

Andrew had a copy of the Permanent Stormwater Maintenance Agreement for Reliable Little Six, LLC located at 2967 133<sup>RD</sup> Street West, Shakopee (PID#070230050).

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Permanent Stormwater Maintenance Agreement. All Ayes. No Nays. Motion Carried.

Supervisor Weckman and Clerk Doucette will need to sign the agreement in front of notary, and send the signed copy to Scott County for recording.

#### 2022 Seal Coat Agreement with Scott County

Clerk Doucette had the Seal Coat Agreement for the 2022 with Scott County. Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Seal Coat Agreement for the 2022 Road Repair season. All Ayes. No Nays. Motion carried.

### NEW BUSINESS

#### MS4 Public Input

The Board is giving the public notice that they have input in the Louisville Township MS4 permitting application. The Residents present had no comments.

## **Record of Proceedings**

### **Motion to set Recreation Fees**

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman for the township to pay the non-resident fee of \$10.00, and any additional increases, if necessary, per recreation program required when Louisville Township residents sign up to use the City of Shakopee's recreation programs. All Ayes, No Nays. Motion carried.

### **Township Approval Form for Building Permits**

Clerk Doucette informed the Board that Scott County is updating the Township Approval Form for Building Permits. The Townships do not have land use or building permit authority, however there is various levels of interest on behalf of the Township in knowing when certain permits are being applied for. Clerk Doucette had a copy of the survey the county is wanting filled out. The Board had discussion and will not be making any changes to the permit process we have in place now. Clerk Doucette will fill out the form and send back to the County.

## **ROUNDTABLE**

### **Other Business Updates**

#### **Ditch Mowing for 2022 Season**

Supervisor Weckman had received the rates from Dvorak Excavating, Inc. for Ditch mowing for the 2022 season. The rate for mowing with a John Deere Tractor and Disc Mower will be \$105.00 an hour. Supervisor Weckman provided a Map with the Township Roads that will need ditch mowing. Clerk Doucette has received the Certificate of Insurance. The bills will be sent to Clerk Doucette when the work is done.

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the rates for the 2022 Ditch Mowing Season. All Ayes. No Nays. Motion carried

#### **Renaissance Festival – Traffic issues**

Scott County Transportation Department and MDOT have had a few meetings with members from the MN Renaissance Festival, with Township Supervisor Weckman and Clerk Doucette in attendance. Prior to them getting their Traffic Permit for the 2022 season, there is a need for the issues to be solved.

Supervisor Weckman had indicated that Scott County Transportation Department will be meeting with members of the MN Renaissance Festival and the Township was not invited to the meeting. The Township had given the members of Renaissance Festival and a copy to Scott County, the road improvement plans the Township would like done prior to the Traffic Permit being issued.

The Board had discussion with Engineer, Andrew Budde, regarding the Road conditions that would need to be improved, and possible actions to take to get the improvements done. The Board directed Andrew to work with the Township Attorney, Bob Ruppe, to send notice to the Renaissance Festival members asking to set up a meeting to discuss the road improvements.

# Record of Proceedings

## Road Repair Update

### 133<sup>RD</sup> Street Mill & Overlay Project

The project is about complete, shouldering work is in progress and grass seeding is to be monitored for growth.

Supervisor Weckman updated the Board of the road repairs.

The patching work is complete and the seal coat work will be done in July, and the Shingle mix was added to the roads.

### Dem Con Drive Seal Coat issue from 2021

Supervisor Weckman and Engineer Andrew Budde met with members from Scott County Transportation Department to inspect the road. The surface is getting better and there was recommendation to wait for a good hot day to see what the condition of the Road is like. The County can fix if needed or there was suggestion of paying the Township the cost for resealing.

The Board will have further discussion on the Seal Coat condition at the July meeting regarding the possibilities of work/payment options.

### Doucette 3<sup>RD</sup> Addition – Permanent Stormwater Maintenance Agreement

Clerk Doucette had a copy of the Permanent Stormwater Maintenance Agreement for Doucette 3<sup>RD</sup> Addition.

The Board had discussion and motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Maintenance Agreement. All Ayes. No Nays. Motion Carried.

Supervisor Weckman and Clerk Doucette will need to sign the agreement in front of notary, and send the signed copy to Scott County for recording.

## CALENDAR

July 7, 2022 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

## Continue/adjourn

Motion moved to adjourn meeting by Supervisor Pieper and seconded by Supervisor Theis. All Ayes, No Nays. Motion carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date