

Record of Proceedings

January 7, 2021 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Kevin Theis, Bob Pieper and, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00PM

Oath of Office

Supervisor Bob Pieper, Supervisor Kevin Theis and Clerk Cheryl Doucette and Treasurer David Hagen were sworn into office. Supervisor and Clerk seat is a four-year term which begins on Monday, January 2, 2021. Treasurer David Hagen is filling the remaining term for Treasurer's office with term ending January 2, 2023

BOARD ADMINISTRIVIA

Incident Review Analysis

The Incident Review Analysis Report for the month of December 2020 was received from the Scott County Sheriff's Office prior to the meeting. A hard copy was available for public review at the meeting. A Deputy, Owen Theis, was available at the meeting for questions.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the minutes from the Regular Board Meeting for December 2020 as typed. All Ayes. No Nays. Motion carried.

Public Comment

No Public Comments

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Agenda as typed. All Ayes, No Nays. Motion carried.

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FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending November 30, 2020

<i>Month Ending November 30, 2020</i>		<i>as of</i>
Beginning balance	\$8,500,969.49	11/01/2020
Adjustment to Beginning Balance		
Receipts	\$10,731.90	11/01/2020 – 11/30/2020
Disbursements	(\$11,437.76)	11/01/2020 – 11/30/2020
Investment Interest/Dividends	\$3,890.89	11/01/2020 – 11/30/2020
Adjustments for Paychex	\$138.13	Adj for EE PERA Contributions
Ending Balance	\$8,504,292.65	11/30/2020

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Treasurer's Financial Report ending November 30, 2020. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen updated the Board on the investments.

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis is to approve claim #10979 thru #10991 and claim #12919 thru #12924 in the amount of \$71,344.97 to pay with Township checks #10979 thru #10991. Supervisor Theis; Aye, Supervisor Pieper; Aye and Supervisor Weckman; Aye. All Ayes, No Nays. Motion carried.

OLD BUSINESS

NEW BUSINESS

Collaborative Planning, LLC – 2021 Hourly Service Rate Planner Service Rate for 2021

Township Planner Cindy Nash, Collaborative Planning, LLC, notified the township board that the hourly service rate for 2021 will increase. Rates are as follows:

Billing Rate: Planning Services \$108.00 per hour.

Direct Expenses: In addition to the billing rates listed above, any direct expenses that are incurred in performing services shall be submitted for reimbursement, including but not limited to costs for items such as outside printing, messenger and delivery service, and filing fees. Such costs will be itemized on the invoices provided and will include documentation of the expenses incurred. **Mileage, photo copies and faxes** will not be invoiced to the Township. Rates will be effective January 1, 2021.

Motion moved by Supervisor Theis and second by Supervisor Pieper to approve the hourly rate increase for the Township Planner from \$105.00 to \$108.00.

All Ayes, No Nays. Motion carried.

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REORGANIZATION

Appoint Chair

Appoint Supervisor John Weckman as Chair.

Appoint Vice-Chair

Appoint Supervisor Bob Pieper as Vice-Chair.

Appoint Road Supervisor

Appoint Supervisor John Weckman as Road Supervisor.

Appoint Assistant Road Overseer

Appoint Paul Doucette as Assistant Road Overseer.

Appoint Assistant Weed Inspector

Appoint Paul Doucette as Assistant Weed Inspector.

Designate Official Newspaper

Designate Shakopee Valley News as the township's official newspaper.

Appoint Wetland Conservation Act (WCA) Representative

Appoint Supervisor John Weckman as Wetland Conservation Act (WCA) Representative.

Appoint Water Education Township Representative

Appoint Town Clerk Cheryl Doucette and Supervisor Kevin Theis as Water Education Township Representatives.

Appoint Scott County Technical Advisory Committee Township Representative

Appoint Supervisor Bob Pieper and Clerk Cheryl Doucette as Scott County Technical Advisory Committee Townships Representatives.

Review Compensation for Town Officers and Employees

Town Officers and Employees and the rate will remain at \$25.00 per hour for wages and \$100.00 per meeting, including training for up to three hours and \$25.00 for each additional hour beyond the three hours.

Designate Meeting Notice Posting Locations

Designate meeting notice posting location as the bulletin board in the West entry way of Shakopee Bowl located at 3020 133rd Street West, Shakopee, Minnesota. The Bulletin Board at Jackson Township Hall, 1091 130TH Street West, Shakopee, Minnesota and the Township Website.

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Designate Investment Banking Firms

Designate Edward Jones and Old National Bank and Home Towns Bank for investment banking.

Designate Bank as Town Depository

Designate Old National Bank and Home Town Bank as the town depository bank.

Designate MS4 Responsibilities

Assign MS4 responsibilities as follows:

BMP #: Description	Responsible Individual
1: Public Educational Program	Supervisor Theis
2: Public Outreach	Supervisor Theis
3: Mapping Storm Sewer System	Supervisor Weckman
4: Controlling Construction Site Runoff	Supervisor Pieper
5: Post Construction	Supervisor Weckman
6: Operations, Maintenance and Inspections	Supervisor Pieper
7: Source Water Protection Areas	Supervisor Weckman
8: Record Keeping and Reporting	Clerk Doucette

Review Town Ordinance and Resolution Book and Amend Board Policies, as Necessary

The town board reviewed all town ordinances, resolutions and board policies as they were adopted.

Motion to Accept Reorganization Appointments and Designations

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the reorganization appointments and designations as outlined above in the Record of Proceedings dated January 7, 2021. All Ayes, No nays. Motion carried.

ROUNDTABLE

Code Enforcement

Other Business Updates

Xcel Energy – Driveway Permits and Road Use Agreement

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The escrow check had been received; work has not started as of date of this meeting.

Coronavirus Relief Funds

The remaining CARES funds that the Township has not spent, \$3,300, was sent to Scott County. Treasurer Hagen has sent the final spending report to the State of Minnesota, he will have an update at the February meeting if any further reporting will be necessary.

Old Castle (Anchor Block) Driveway Access

Supervisor Weckman informed the Board that Old Castle has been using a Driveway off of Dem Con Drive. Old Castle has never applied for a Driveway Permit nor has the Township permitted this use. There had been discussion back in April of 2019 for a possible use of Dem Con Drive by Anchor Block and the need for possible road improvement to handle the volume of traffic the use would add to the Road. The Supervisors had discussion and will have the Township Engineer, Andrew Budde, contact, now Old Castle, for further discussion with them on the use of this Driveway and road improvements.

CALENDAR

January 14, 2021 US Highway 169 Corridor Coalition Meeting, Zoom Meeting, 6:30PM

February 4, 2021 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

Adjourn

Motion moved to adjourn meeting by Supervisor Pieper and seconded by Supervisor Theis. All Ayes, No Nays. Motion carried.

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date