

Record of Proceedings

February 3, 2022 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota Chair John Weckman, Supervisor Bob Pieper Supervisor Kevin Theis and, Clerk Cheryl Doucette were present and Treasurer Dave Hagen was absent.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00PM

BOARD ADMINISTRIVIA

Incident Review Analysis

The Incident Review Analysis Report for the month of January 2022 was received from the Scott County Sheriff's Office prior to the meeting. A hard copy was available for public review at the meeting. Sheriff Deputy was available for a few minutes at the meeting to answer questions.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for January 2022 as typed. All Ayes. No Nays. Motion carried.

Public Comment

No public comment

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. All Ayes, No Nays. Motion carried.

CONSENT AGENDA

Resolution 2022-01 - Support JCI Shakopee – 3.2 On-Sale Beer License

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve Resolution 2022-01 supporting the granting of 3.2 On-Sale Beer License by Scott County to JCI Shakopee (Jaycees). Supervisors Pieper, Theis and Weckman voted Aye. No nays. Motion carried.

FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending December 31, 2021

<i>Month Ending December 31, 2021</i>	<i>as of</i>	
Beginning balance	\$8,701,610.51	12/01/2021
Adjustment to Beginning Balance		
Receipts	\$102,957.41	12/01/2021 – 12/31/2021

Record of Proceedings

Disbursements	(\$11,476.77)	12/01/2021 – 12/31/2021
Investment Interest/Dividends	\$37,646.16	12/01/2021 – 12/31/2021
Adj for EE PERA Contributions	121.88	
Ending Balance	\$8,830,859.19	12/31/2021

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Treasurer’s Financial Report ending December 31, 2021. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen will give a complete update at the March 3, 2022 Board Meeting

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to approve claim #11126 thru #11137 and claim #12988 thru #12992 in the amount of \$30,569.22 to pay with Township checks #11126 thru #11137. All Ayes, No Nays. Motion carried.

OLD BUSINESS

NEW BUSINESS

133RD Street – Mill and Overlay – Accept Bid for work

At the meeting in December 2021, Bolton and Menk, Inc. presented the final plans and specifications for the 133RD Street Mill and Overlay project and the Board had given authorization to advertise and open bids for the project. The project includes a 2” mill and overlay. Bids for the project were opened on January 25, 2022. A total of nine bids were received and the low bidder is submitted by GMH Asphalt, Corp. from Chaska MN. Bolton and Menk, Inc. review all bids and based on the low bid from GMH Asphalt, Inc. the construction costs of the project are 21% below the engineers estimate of \$261,436.00. The bids received, indicate that the bidding process was competitive.

Based on the low bid and estimation approximately 15% soft costs for engineering, bidding, and construction administration, the overall project costs are anticipated to be \$236,000.00. Scott County has agreed to provide a onetime cash payment of \$150,000.00 to the township for the mill and overlay efforts of 133RD Street. Therefore, the township contribution to the project would be approximately \$86,000.00. The township can request the onetime payment from the County at any time. Philip Schrupp from Bolton & Menk, Inc was present at the meeting and answered the questions the Board had.

Motion moved by supervisor Pieper and seconded by Supervisor Theis to Award the bid in the amount of \$205,502.62 to the low bidder GMH Asphalt, Corp from Chaska MN and approve the costs of the project. No Nays. All Ayes. Motion Carried.

Record of Proceedings

Seal Coat 2022

Scott County has contacted the Township to see if there was any seal coat needed for the 2022 road repair season. Supervisor Weckman calculated for roads needed: Ann Place, Ann Drive, Ann Circle, Steve Drive, Tracy Ave, 139TH Street and Brookhaven Drive. Supervisor Weckman calculated a Total of 8004 ft at a width of 24 for a total of 1.508 miles.

Schedule Board of Audit

Supervisor Weckman will check to see when the Hall will be available, the meeting will be held the week of February 21, 2022. Clerk Doucette will inform the Board and post the meeting.

ROUNDTABLE

Other Business Updates

Discuss meeting date with Scott County Planning and Zoning Department

The Board discussed the meeting date of February 28, 2022 and this date will work for all Supervisors and the Clerk. Clerk Doucette will inform Brad Davis at the County that this date will work for Louisville Township.

Discuss dates for Local Board of Appeal and Equalization 2022

The Board discussed possible meeting dates for the LBAE. Possible dates of April 19 or 20, 2022 Clerk Doucette will let Scott County Assessor's office know of the dates for the meeting.

CALENDAR

February 23, 2022 Board of Audit

February 23, 2022 SCWEP Annual Meeting, 9:00AM Zoom Meeting

March 3, 2022 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

March 8, 2022 Town Hall Meeting

Continue/adjourn

Motion moved to adjourn meeting by Supervisor Pieper and seconded by Supervisor Theis. All Ayes, No Nays. Motion carried.

Record of Proceedings

February 23, 2022 - Annual Board of Audit and Budget Planning

The Louisville Township Board met this date to conduct the 2021 Year-End Annual Board of Audit and to prepare the 2022 Budget. The meeting was held at the Jackson Township Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Kevin Theis and Bob Pieper, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Chair Weckman opened the meeting at 7:00 PM

2022 Board of Audit

The Board of Audit was conducted by the Board of Supervisors. The supervisors reviewed both the Treasurers and Clerks records, including sampling the claims against the disbursements ledger and checking receipts against the receipts register and deposits in the checking account. Reconciliation of Statements for checking, Money Market and Investments were reviewed and ledger entries verified for both Receipts and Disbursements, and Cash Control Statement was reviewed and verified in both CTAS systems. No discrepancies were noted and the Treasurer and Clerks Records match to the penny.

2022 Budget Planning

The Board developed a draft budget plan for 2022

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Board of Audit for year- end 2021. All Ayes, no nays, Motion carried.

Adjourn

Motion moved by supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes. No Nays. Motion Carried.

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date

Record of Proceedings