

# **Record of Proceedings**

## **February 6, 2025 – Regular Monthly Board Meeting**

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair Supervisor John Weckman, Bob Pieper and Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### **Call to Order**

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

### **BOARD ADMINISTRIVIA**

#### **Incident Review Analysis Report**

The Incident Review Analysis Report for the month of December 2024 was received from the Scott County Sheriff's Office prior to the meeting for the Boards review. A Sheriff's Deputy was available at the meeting.

#### **Minutes Review/Approval**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the Minutes from the Regular Board Meeting for January 2025 as typed. All Ayes. No Nays. Motion carried.

#### **Public Comment**

#### **Agenda Review/Approval**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the agenda as typed, adding Attorney Rates for 2025 under New Business. All Ayes. No Nays. Motion carried.

### **CONSENT AGENDA**

#### **Resolution 2025-01 - Support JCI Shakopee – 3.2 On-Sale Beer License**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve Resolution 2025-01 supporting the granting of 3.2 On-Sale Beer License by Scott County to JCI Shakopee (Jaycees). Supervisors Pieper, Theis and Weckman voted Aye. No nays. Motion carried.

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## FINANCIAL UPDATE

### Treasurer Reconciliation Report for Month Ending December 31, 2024

<i>Month Ending December 31, 2024</i>	<i>as of</i>	
Beginning balance	\$9,413,284.29	12/01/2024
Adjustment to Beginning Balance		
Receipts	\$113,696.16.77	12/01/2024 – 12/31/2024
Disbursements	(\$84,504.76)	12/01/2024 – 12/31/2024
Investment Interest/Dividends	\$39,455.29	12/01/2024 – 12/31/2024
Adj for EE PERA Contributions & void check	\$218.63	12/01/2024 – 12/31/2024
Ending Balance	\$9,482,149.61	12/31/2024

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to approve the Financial Report ending December 31, 2024. All Ayes, No Nays. Motion carried.

## Investment Update

Treasurer Hagen gave the Investment Update for January 2025

## Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #11579 thru #11588 and claim #13177 thru #13181 in the amount of \$107,312.86 to pay with Township checks #11579 thru #11588. All Ayes. No Nay. Motion carried.

## OLD BUSINESS

### Cambria – Final Plat Recommendation

This item will be continued until the March 2025 meeting.

## NEW BUSINESS

### Set Board of Audit

February 27, 2025 at 7PM

### Set 2025 Local Board of Appeal and Equalization (LBAE)

April 24, 2025 or April 28, 29

### 2025 Legal Service Rate Increase

#### Attorney Legal Service Rate for 2025

Effective January 1, 2025 the attorney fees for Bob Ruppe, Couri & Ruppe, P.L.L.P, will increase the hourly rate to \$275.00 per hour for all general legal work and to \$300.00 per hour for all development work (this amount is passed through to the developer for payment related to work done on their plat).

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the legal service rate increase for 2025 All Ayes. No Nays. Motion carried

# Record of Proceedings

## ROUNDTABLE

### Code Enforcement Updates

### Other Business Updates

## CALENDAR

January 10, 2025 SCALE Meeting, In person or via Zoom, 7:30AM – 9:30AM

January 13, 2025 Scott County Planning Meeting, County Board Room, 6:30PM

February 6, 2025 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

## Continue/adjourn

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes, No Nays. Motion carried.

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## February 27, 2025 - Annual Board of Audit and Budget Planning

The Louisville Township Board met this date to conduct the 2024 Year-End Annual Board of Audit and to prepare the 2025 Budget. The meeting was held at the Jackson Township Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Kevin Theis and Bob Pieper, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Chair Weckman opened the meeting at 7:00 PM

### 2024 Board of Audit

The Board of Audit was conducted by the Board of Supervisors. The supervisors reviewed both the Treasurers and Clerks records, including sampling the claims against the disbursements ledger and checking receipts against the receipts register and deposits in the checking account. Reconciliation of Statements for checking, Money Market and Investments were reviewed and ledger entries verified for both Receipts and Disbursements, and Cash Control Statement was reviewed and verified in both CTAS systems. No discrepancies were noted and the Treasurer and Clerks Records match to the penny.

### 2025 Budget Planning

The Board developed a draft budget plan for 2025

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Board of Audit for year- end 2024. All Ayes, no nays, Motion carried.

# Record of Proceedings

## Adjourn

Motion moved by supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes. No Nays. Motion Carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date