

Record of Proceedings

January 4, 2024 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

BOARD ADMINISTRIVIA

Incident Review Analysis Report

The Incident Review Analysis Report for the month of December 2023 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was available at the meeting.

Minutes Review/Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the Minutes from the Regular Board Meeting for December 2023 as typed. All Ayes. No Nays. Motion carried.

Public Comment

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. All Ayes. No Nays. Motion carried.

FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending November 30, 2023

<i>Month Ending November 30, 2023</i>	<i>as of</i>	
Beginning balance	\$9,012,515.10	11/01/2023
Adjustment to Beginning Balance		
Receipts	\$9,764.37	11/01/2023 – 11/30/2023
Disbursements	(\$21,160.25)	11/01/2023 – 11/30/2023
Investment Interest/Dividends	\$19,309.60	11/01/2023 – 11/30/2023
Adj for EE PERA Contributions	\$180.00	11/01/2023 – 11/30/2023
Ending Balance	\$9,020,608.82	11/30/2023

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Financial Report December 2023. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen will give the Board a Financial update at the January 2024 meeting.

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Claims Review and Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve claim #11407 thru #11419 and claim #13106 thru #13111 in the amount of \$7,946.03 to pay with Township checks #11407 thru #11419. All Ayes. No Nays. Motion carried

Old BUSINESS

Lano Equipment – Survey Review

Kurt Lano was at the meeting to have the Township sign the Registered Land Survey for him. Upon the filing of the Order and Decree and the Registered Lands Survey, the Register of Title shall issue a Certificate of Title to Lano Implement Co., a Minnesota General Partnership.

NEW BUSINESS

169 Commercial Development – Request Letter of Credit Reduction

Dean Trongard has requested a release or partial release of the Letter of Credit for 169 Commercial Park Plat. Township engineer, Andrew Budde, has review the infrastructure associated with the improvements on the east side of Louisville Road (Block 2, Lot 1) is completed satisfactorily and it is recommended to reduce the letter of credit for this associated work. The Stormwater infrastructure associated with the improvements on the west side of Louisville Road (Block 1, Lot 1) has not been completed and a portion of the letter of the letter of credit should be maintained for this requirement.

There are two Letters of Credit for this development. \$187K for stormwater infrastructure in favor of Louisville Township and \$19,700 for Greenbelt Planting Strip in favor of Scott County. It is recommended to reduce the Louisville Township Letter of Credit to 50% of the \$187,000, or \$93,500 for the township.

Motion moved by Supervisor Theis second by Supervisor Pieper reduce letter credit from \$187,000 down to \$93,500 for the 169 Commercial Park Plat.

Clerk Doucette will send a copy of the Voluntary Reduction in Letter of Credit to the Issuer: Sterling State Bank, 14185 Hwy 13, Savage MN 55378, per the Original Letter of Credit

Marystown Estates - Recommendation for Conditional Use and Preliminary and Final Plat

Randy and Chris Kubes were present at the meeting for a Recommendation of approval for an application submitted by DJS Enterprise LLC to Scott County for a Conditional Use Permit (for Single Family Detached Dwelling in Hamlet Mixed Use Overlay District), preliminary plat and final plat for Marystown Estates.

The Board discussed the Memorandum for the Subdivision for Marystown Estates that Cindy provided with her recommendation and the Analysis prior to the meeting.

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Township Planner, Cindy Nash, had reviewed the ten-page Planning Commission report provided by Greg Wagner and advised the Board to recommend Denial of the proposed application, as in her opinion the parcel is not eligible to be subdivided or issued a Conditional Use Permit for the following reasons: 1). The subject property is one lot of record, not two 2). The subject property is not of sufficient size to be subdivided for additional residential lots in the TR zoning district, and would also exceed the maximum density of 1 unit per 40 acres 3). Were a new lot to be created, it would not qualify in the Hamlet Overlay District for a CUP for a single-family home as those are required to be on existing parcels 4). The subject property already has a home constructed upon it. It is not a vacant parcel that requires a CUP and the existing home would be grandfathered in

Numerous sections of the Scott County Ordinance must be reviewed to determine the treatment of the situations for this request.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to recommend disapproval of the request. All Ayes. No Nays. Motion carried.

ROUNDTABLE

Other Business Updates

Renaissance Festival- Road Repair Update

The Permit and Traffic Management Road Use Agreement between Ren Fest and the Township required all roadway repairs to be completed by Oct 31, 2023. Since they did not complete the repairs by the due date, or even attempt to address them this fall, Township Engineer; Andrew Budde, verbally told them that he was given direction to draw on their Letter of Credit. Andrew met with their staff on site to discuss the repairs needed for 145TH and Red Rock Drive.

The agreement allows for the repairs to be extended to a later date, if agreed to. Andrew discussed with the Ren Fest that they NEED to complete the work promptly next year when conditions allow and they NEED to send the Township a letter stating their commitment to do so. The Township received a copy of the Letter dated December 8, 2023 that they sent to Andrew stating their commitment to do so (on file in Clerk's office). Andrew's opinion is that the Letter is satisfactory to allow the repairs to be completed early next construction season. A meeting will be set up with the Ren Fest in early May 2024 to review the streets and confirm the efforts needed to satisfy the Township. All work is needed to be done by June 15, 2024

Motion moved by Supervisor Theis and second by Supervisor Weckman to accept the letter as satisfactory to extend the repair until the next construction season, 2024, and be completed by June 15, 2024. All Ayes

Shakopee Sand - Fourth Amendment Development Agreement

The Fourth Amendment to the Development Agreement is still being worked out for approval. This will be discussed at a future meeting.

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CALENDAR

December 7, 2023 Regular Monthly Meeting, Jackson Township Hall, 7:00PM

Continue/adjourn

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting.
All Ayes, No Nays. Motion carried.

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date