

Record of Proceedings

February 8, 2024 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

BOARD ADMINISTRIVIA

Incident Review Analysis Report

The Incident Review Analysis Report for the month of January 2024 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was available at the meeting.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for January 2024 as typed. All Ayes. No Nays. Motion carried.

Public Comment

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. All Ayes. No Nays. Motion carried.

CONSENT AGENDA

Resolution 2024-01 - Support JCI Shakopee – 3.2 On-Sale Beer License

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve Resolution 2024-01 supporting the granting of 3.2 On-Sale Beer License by Scott County to JCI Shakopee (Jaycees). Supervisors Pieper, Theis and Weckman voted Aye. No nays. Motion carried.

FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending December 31, 2023

<i>Month Ending December 31, 2023</i>	<i>as of</i>	
Beginning balance	\$9,020,608.82	12/01/2023
Adjustment to Beginning Balance		
Receipts	\$96,384.85	12/01/2023 – 12/31/2023
Disbursements	(\$16,124.99)	12/01/2023 – 12/31/2023
Investment Interest/Dividends	\$55,521.84	12/01/2023 – 12/31/2023
Adj for EE PERA Contributions	\$130.75	12/01/2023 – 12/31/2023
Ending Balance	\$9,156,521.27	12/31/2023

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Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Financial Report ending December 31, 2023. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen gave the Board a Financial update at the February 2024 meeting.

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to approve claim #11420 thru #11433 and claim #13112 thru #13116 in the amount of \$30,001.30 to pay with Township checks #11420 thru #11433. All Ayes. No Nays. Motion carried

Old BUSINESS

NEW BUSINESS

Scott County Compliance Officer

The Board had discussion with Timothy Serafina, Scott County Compliance Officer, about the enforcement on the code violations that have been issued in the Township.

Seal Coat 2024

Scott County has contacted the Township to see if there was any seal coat needed for the 2024 road repair season. Supervisor Weckman will calculate for roads needed: Hahn Drive, Hahn Lane, and Theis Drive.

Dates for Board of Appeal and Equalization

Board would like the LBAE set the third week in April 2024

Clerk Doucette will inform Scott County Assessors Office of dates in April to hold the meeting.

ROUNDTABLE

Other Business Updates

Shakopee Sand - Fourth Amendment Development Agreement

The Fourth Amendment to the Development Agreement is still being worked out for approval. This will be discussed at a future meeting.

CALENDAR

February 14, 2024 SCWEP Partnership Meeting, Scott SWCD office, Jordan 11:00 AM,

February 29, 2024 Board of Audit, Jackson Town Hall, 7:00PM

March 5, 2024 Presidential Nomination Primary, 7:00AM – 8:00PM

March 7, 2024 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

March 12, 2024 Annual Town Hall Meeting, 7:00PM, Marystown Parish Center

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Continue/adjourn

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes, No Nays. Motion carried.

February 29, 2024 - Annual Board of Audit and Budget Planning

The Louisville Township Board met this date to conduct the 2023 Year-End Annual Board of Audit and to prepare the 2024 Budget. The meeting was held at the Jackson Township Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Kevin Theis and Bob Pieper, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Chair Weckman opened the meeting at 7:00 PM

2024 Board of Audit

The Board of Audit was conducted by the Board of Supervisors. The supervisors reviewed both the Treasurers and Clerks records, including sampling the claims against the disbursements ledger and checking receipts against the receipts register and deposits in the checking account. Reconciliation of Statements for checking, Money Market and Investments were reviewed and ledger entries verified for both Receipts and Disbursements, and Cash Control Statement was reviewed and verified in both CTAS systems. No discrepancies were noted and the Treasurer and Clerks Records match to the penny.

2023 Budget Planning

The Board developed a draft budget plan for 2024

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Board of Audit for year- end 2023. All Ayes, no nays, Motion carried.

Adjourn

Motion moved by supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes. No Nays. Motion Carried.

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date