

Record of Proceedings

February 9, 2023 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

BOARD ADMINISTRIVIA

Incident Review Analysis Report

The Incident Review Analysis Report for the month of January 2023 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was available at the meeting for questions from the Board.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for January 2023 as typed. All Ayes. No Nays. Motion carried.

Public Comment

No public comment

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. With Joint Powers Agreement for Assessment if Louisville Township and All Ayes. No Nays. Motion carried.

CONSENT AGENDA

Resolution 2023-02 - Support JCI Shakopee – 3.2 On-Sale Beer License

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve Resolution 2023-02 supporting the granting of 3.2 On-Sale Beer License by Scott County to JCI Shakopee (Jaycees). Supervisors Pieper, Theis and Weckman voted Aye. No nays. Motion carried.

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FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending December 31, 2022

| <i>Month Ending December, 2022</i> | | <i>as of</i> |
|------------------------------------|----------------|-------------------------|
| Beginning balance | \$8,831,339.11 | 12/01/2022 |
| Adjustment to Beginning Balance | | |
| Receipts | \$105,933.95 | 12/01/2022 – 12/31/2022 |
| Disbursements | (\$19,297.61) | 12/01/2022 – 12/31/2022 |
| Investment Interest/Dividends | \$38,597.84 | 12/01/2022 – 12/31/2022 |
| Adj for EE PERA Contributions | 236.88 | |
| Ending Balance | \$8,956,810.17 | 12/31/2022 |

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Financial Report for December 2022. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen gave a complete update at the February meeting.

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #11276 thru #11290 and claim #13050 thru #13054 in the amount of \$103,077.81 to pay with Township checks #11276 thru #11290. All Ayes. No Nays. Motion carried.

OLD BUSINESS

Mid - American Festivals – Renaissance Festival – CUP Amendment Recommendation

Members from and for Mid-American Festival were present at the meeting.

There was a proposed second amendment to the conditional use permit, revised as of 2/9/2023. The Board read through the revisions. Philip Kaplan, attorney for MAF, updated the Board with the progress being made. Member from SRF was present at the meeting and gave the Board an overview of a draft Traffic Study and Tony from Interstate Parking gave the Board a presentation of his business and how he would be able to help with the parking at the MAF site. The Board, Township Planner and Township Engineer discussed in detail the traffic issue and the need for busing to the site, an identified emergency route and a designated bus route, and how the proposed parking vouchers and number of cars allowed to come the site. The Board felt there was not enough information at the meeting tonight to give a recommendation. The Board would like to see signed agreements for busing, parking, use of parking lots etc.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to Table and continue the Regular Meeting until March 2, 2023 at 7PM

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Scott County Reginal Trail Plan

A long-range plan for Louisville Regional Trail is underway. A team of residents and technical staff have been meeting over the past year to identify and refine a potential trail alignment. This connection is a critical piece of the regional trail system and, in conjunction with the Merriam-Junction river crossing, will connect Scott County regional trail system to the regional trail systems across the river. This project is being planned today, but actually acquiring the land and building the trails is likely 15-25 years from now. There will be a Landowner Meeting – a small group virtual meeting for residents/landowners where the proposed trail alignments touch their property on Tuesday February 28, 2023 at 7pm via ZOOM. There will be an Open House Meeting- In person meeting for all residents and landowners to review proposal, ask questions, and give feedback. Post card notification will be mailed to 500' buffer around proposed alignments and General public notices published. This meeting will be held on Tuesday March 28, 2023 at 6:30pm at the Jackson Town Hall.

NEW BUSINESS

Seal Coat 2023

Scott County has contacted the Township to see if there was any seal coat needed for the 2023 road repair season. Supervisor Weckman calculated for roads needed: 160TH, Zumbro Court and Jacko Court. Supervisor Weckman calculated a Total of 4,620 ft long at a width of 24-26ft wide. Crack Sealing will be done on 133Rd Street for length of 5,590 ft.

Schedule Board of Audit

Scheduled Board of Audit for March 1, 2023 at Jackson Town Hall beginning at 7PM

Scott County Joint Powers Agreement for Assessment of Louisville Township 2023-2027

Supervisor Weckman had a copy of the Joint Powers Agreement with Scott County for Assessment Services. The Board had discussion on the Joint Powers Agreement received for 2023-2027 assessment services. The contract indicates an increase in service fees. Assessment services fees will be \$20,200 for assessment year 2023, \$20,800 for assessment year 2024, \$21,400 for assessment year 2025, \$22,100 for assessment year 2026 and \$22,700 for assessment year 2027. The signed Joint Powers Agreement for Assessment of Louisville Township is on file at the Clerk's office

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Joint Powers Agreement for Assessment of Louisville Township for years 2023-2027.

All Ayes. No Nays. Motion carried.

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ROUNDTABLE

Other Business Updates

Union Pacific Rail Road improvement on Smith Drive

Andrew Budde, Township Engineer, updated the Board on the discussion he had with the UP Railroad. He indicated that they will be providing detailed plans for the improvements in the near future.

CALENDAR

February 14, 2023 SCWEP, Scott SWCD Office, Jordan

February 21, 2023 Scott County Commissioners Board Meeting – Ren Fest public hearing

March 9, 2023 Regular Monthly Meeting, Jackson Town Hall, 7:00PM

March 14, 2023 Annual Town Hall Meeting

Continue/adjourn

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to continue meeting until March 2, 2023 at 7:00PM meeting All Ayes, No Nays. Motion carried.

March 1, 2023 - Annual Board of Audit and Budget Planning

The Louisville Township Board met this date to conduct the 2022 Year-End Annual Board of Audit and to prepare the 2023 Budget. The meeting was held at the Jackson Township Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisors Kevin Theis and Bob Pieper, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Chair Weckman opened the meeting at 7:00 PM

2023 Board of Audit

The Board of Audit was conducted by the Board of Supervisors. The supervisors reviewed both the Treasurers and Clerks records, including sampling the claims against the disbursements ledger and checking receipts against the receipts register and deposits in the checking account. Reconciliation of Statements for checking, Money Market and Investments were reviewed and ledger entries verified for both Receipts and Disbursements, and Cash Control Statement was reviewed and verified in both CTAS systems. No discrepancies were noted and the Treasurer and Clerks Records match to the penny.

2022 Budget Planning

The Board developed a draft budget plan for 2023

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Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept the Board of Audit for year- end 2022. All Ayes, no nays, Motion carried.

Adjourn

Motion moved by supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes. No Nays. Motion Carried.

March 2, 2023 - Reconvene Regular Monthly Board Meeting from February 9, 2023

The Louisville Township Board met this date to reconvene the regular monthly board meeting from February 9TH 2023 for the Recommendation on CUP for Mid-America Festivals. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota Chair John Weckman, Supervisor Bob Pieper, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Chair Weckman Reconvened the meeting at 7:00PM

Mid - American Festivals – Renaissance Festival – CUP Amendment Recommendation

Supervisor Weckman informed the Board that there will be no one from Mid- American Festivals at the meeting tonight. They will have additional information for the Board at the Regular Board Meeting being held on March 9, 2023

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date