

Record of Proceedings

December 7, 2023 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130TH Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

BOARD ADMINISTRIVIA

Incident Review Analysis Report

The Incident Review Analysis Report for the month of November 2023 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was available at the meeting.

Minutes Review/Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the Minutes from the Regular Board Meeting for November 2023 as typed. All Ayes. No Nays. Motion carried.

Public Comment

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. All Ayes. No Nays. Motion carried.

CONCENT AGENDA

Resolution 2023-06 Parish of Saints Joachim and Anne - Temporary On-Sale Liquor License

Motion moved by Supervisor Pieper and seconded Supervisor Theis to support granting a Temporary On-Sale Liquor License by Scott County to the Parish of Saints Joachim and Anne. All Ayes, No Nays. Motion carried.

Resolution 2023-07 Parish if Saints Joachim and Anne - 3.2 Percent Malt Liquor On-Sale License

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to support granting a 3.2 percent Malt Liquor, On - Sale License by Scott County to the Parish of Saints Joachim and Anne. All Ayes, No Nays. Motion carried.

Record of Proceedings

Resolution 2023-08 Resolution Designating Annual Polling Place

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to accept Resolution 2023-08, Resolution to set the Designated Polling Place as The Marystown Parish Center at 15850 Marystown Road in Shakopee Minnesota in Scott County. Supervisor Weckman, Pieper and Theis voted aye. No nays. Motion carried

FINANCIAL UPDATE

Treasurer Reconciliation Report for Month Ending August 31, 2023

<i>Month Ending August 31, 2023</i>	<i>as of</i>	
Beginning balance	\$9,068,629.38	8/01/2023
Adjustment to Beginning Balance		
Receipts	\$18,222.85	8/01/2023 – 8/31/2023
Disbursements	(\$33,827.65)	8/01/2023 – 8/31/2023
Investment Interest/Dividends	\$16,287.42	8/01/2023 – 8/31/2023
Adj for EE PERA Contributions	\$179.75	8/01/2023 – 8/31/2023
Ending Balance	\$9,069,491.75	8/31/2023

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Financial Report August 2023. All Ayes, No Nays. Motion carried.

Treasurer Reconciliation Report for Month Ending September 30, 2023

<i>Month Ending September 30, 2023</i>	<i>as of</i>	
Beginning balance	\$9,069,491.75	9/01/2023
Adjustment to Beginning Balance		
Receipts	\$22,238.52	9/01/2023 – 9/30/2023
Disbursements	(\$45,519.34)	9/01/2023 – 9/30/2023
Investment Interest/Dividends	\$28,476.06	9/01/2023 – 9/30/2023
Adj for EE PERA Contributions	\$186.75	9/01/2023 – 9/30/2023
Ending Balance	\$9,074,873.74	9/30/2023

NOTE: Cheryl's September paychex correction – paychex was correct, claim check #13085 should have been \$1600 and was approved for \$1575, claim was short by \$25. An adjustment will be needed to next month payroll to add \$25 to claim and reduced again in paychex to make correction.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Financial Report September 2023. All Ayes, No Nays. Motion carried.

Record of Proceedings

Treasurer Reconciliation Report for Month Ending October 31, 2023

<i>Month Ending October 31, 2023</i>	<i>as of</i>	
Beginning balance	\$9,074,873.74	10/01/2023
Adjustment to Beginning Balance		
Receipts	\$10,582.53	10/01/2023 – 10/31/2023
Disbursements	(\$82,312.99)	10/01/2023 – 10/31/2023
Investment Interest/Dividends	\$9,185.07	10/01/2023 – 10/31/2023
Adj for EE PERA Contributions	\$186.75	10/01/2023 – 10/31/2023
Ending Balance	\$9,012,515.10	10/31/2023

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Financial Report October 2023. All Ayes, No Nays. Motion carried.

Investment Update

Treasurer Hagen will give the Board a Financial update at the December 2023 meeting.

Claims Review and Approval

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to approve claim #11398 thru #11406 and claim #13100 thru #13105 in the amount of \$15,771.73 to pay with Township checks #11398 thru #11406. All Ayes. No Nays. Motion carried

Old BUSINESS

NEW BUSINESS

Collaborative Planning, LLC – 2024 Hourly Service Rate

Township Planner Cindy Nash, Collaborative Planning, LLC, notified the township board that the hourly service rate for 2024 will increase. Rates are as follows:

Billing Rate: Planning Services \$126.00 per hour.

Direct Expenses: In addition to the billing rates listed above, any direct expenses that are incurred in performing services shall be submitted for reimbursement, including but not limited to costs for items such as outside printing, messenger and delivery service, and filing fees. Such costs will be itemized on the invoices provided and will include documentation of the expenses incurred. **Mileage, photo copies and faxes** will not be invoiced to the Township. Rates will be effective January 1, 2024.

Motion moved by Supervisor Theis and second by Supervisor Pieper to approve the hourly rate increase for the Township Planner from \$120.00 to \$126.00. All Ayes, No Nays. Motion carried.

Record of Proceedings

Set 2024 Regular Board Meeting Dates, Time and Location

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to set the 2024 Regular Monthly Board Meetings as follows: The 2024 Regular Monthly Board meetings will be set for the first Thursday of each month beginning at 7:00 PM at the Jackson Town Hall, 1091 130TH Street West, Shakopee MN 55379. The meeting for February, May, July, August, will be held on the second Thursday of the month. All Ayes, No Nays. Motion carried.

ROUNDTABLE

Other Business Updates

Shakopee Sand - Fourth Amendment Development Agreement

The Fourth Amendment to the Development Agreement has not been worked out for approval. This will be discussed at a future meeting.

CALENDAR

December 7, 2023 Regular Monthly Meeting, Jackson Township Hall, 7:00PM

Continue/adjourn

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting. All Ayes, No Nays. Motion carried.

Cheryl Doucette, Township Clerk

John Weckman, Township Chair

Date

Date