

# Record of Proceedings

## December 8, 2022 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee Minnesota. Chair John Weckman, Supervisor Bob Pieper, Supervisor Kevin Theis, Clerk Cheryl Doucette and Treasurer Dave Hagen were present.

### Call to Order

Chair Weckman called the Regular Board Meeting to order at 7:00 PM

### BOARD ADMINISTRIVIA

#### Incident Review Analysis Report

The Incident Review Analysis Report for the month of November 2022 was received from the Scott County Sheriff's Office prior to the meeting. Sheriff Deputy was available at the meeting for questions from the Board.

#### Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the Minutes from the Regular Board Meeting for November 2022 as typed. All Ayes. No Nays. Motion carried.

#### Public Comment

No public comment

#### Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda as typed. All Ayes. No Nays. Motion carried.

### FINANCIAL UPDATE

#### Treasurer Reconciliation Report for Month Ending October 31, 2022

<i>Month Ending</i>	<i>October, 2022</i>	<i>as of</i>	
Beginning balance		\$8,896,115.26	10/01/2022
Adjustment to Beginning Balance			
Receipts		\$25,541.66	10/01/2022 – 10/31/2022
Disbursements		(\$43,491.05)	10/01/2022 – 10/31/2022
Investment Interest/Dividends		\$6,968.65	10/01/2022 – 10/31/2022
Adj for EE PERA Contributions		163.75	
Ending Balance		\$8,885,298.27	10/31/2022

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the Financial Report for October 2022. All Ayes, No Nays. Motion carried.

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## Investment Update

Treasurer Hagen gave a complete update at the December meeting.

## Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #11254 thru #11264 and claim #13039 thru #13044 in the amount of \$18,786.14 to pay with Township checks #11254 thru #11264. All Ayes. No Nays. Motion carried.

## OLD BUSINESS

## NEW BUSINESS

### Dakota Lan LLC – Conditional Use Permit Amendment Recommendation

Janice Strand was not present at the meeting. Janice is requesting a recommendation of approval for an amendment to the Conditional Use Permit for 2917 133<sup>Rd</sup> Street West. The amendment would change the principal use from general contracting to a general commercial business to allow leasing to other commercial businesses. The Board and Cindy Nash, Township Planner, had discussion regarding the proposed amendment to the Conditional Use Permit. Cindy had a Memorandum with comments for the Boards consideration, additional conditions are recommended for the CUP amendment.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to send Scott County Planning Advisory the Memorandum with the recommended conditions. Memo attached to Recommendation. All Ayes, No Nays. Motion carried

### Martin Marietta Materials, Inc. - Interim Use Permit for Sand & Gravel Mine

Martin Marietta, owner of Martin Marietta Materials, Inc. (Tiller) is seeking an interim use permit to allow the establishment of a sand and gravel mining operation in Louisville Township. Activities at the Site will include stripping, extraction, processing (including crushing and screening), stockpiling, hauling and reclamation. The sand and gravel mining operation represents an interim use of the property. The Site will be reclaimed in a manner that allows for final development consistent with land uses included in the Scott County 2040 Comprehensive Plan. Township Planner, Cindy Nash, has been in contact with Christina Morrison from Marina Marietta, regarding the required escrow funds need for the project review. Christina was present at the meeting with the signed Escrow Agreement and a check for the escrow account.

The Board directed Andrew and Cindy to review the submitted plans for the project and will give a recommendation at the January 2023 meeting.

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### **Collaborative Planning, LLC – 2021 Hourly Service Rate**

Township Planner Cindy Nash, Collaborative Planning, LLC, notified the township board that the hourly service rate for 2023 will increase. Rates are as follows:

**Billing Rate:** Planning Services \$120.00 per hour.

**Direct Expenses:** In addition to the billing rates listed above, any direct expenses that are incurred in performing services shall be submitted for reimbursement, including but not limited to costs for items such as outside printing, messenger and delivery service, and filing fees. Such costs will be itemized on the invoices provided and will include documentation of the expenses incurred. **Mileage, photo copies and faxes** will not be invoiced to the Township. Rates will be effective January 1, 2023.

Motion moved by Supervisor Pieper and second by Supervisor Theis to approve the hourly rate increase for the Township Planner from \$108.00 to \$120.00.

All Ayes, No Nays. Motion carried.

### **Set 2023 Regular Board Meeting Dates, Time and Location**

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to set the 2023 Regular Monthly Board Meetings as follows: The 2023 Regular Monthly Board meetings will be set for the first Thursday of each month beginning at 7:00 PM at the Jackson Town Hall, 1091 130<sup>TH</sup> Street West, Shakopee MN 55379. The meeting for February, March, June, and November will be held on the second Thursday of the month.

All Ayes, No Nays. Motion carried.

### **Union Pacific Rail Road improvement on Smith Drive**

Andrew Budde, Township Engineer, received an email from the Union Pacific Rail Road indicating they are planning to replace a railroad bridge near the end of Smith Drive cul-de-sac starting in late February 2023. They will need access from Smith Drive and cannot do the work from the railroad. To get access on Smith Drive they will need to adjust the roadway profile of Smith Drive at the railroad crossing to allow for their equipment/deliveries to make it over the hump that currently exists. They are asking what the process would be with the Township to allow these improvements to happen. The Board had discussion on the possible work that would need to be done. The Board directed Andrew to work with the Union Pacific Railroad for plans that will show the proposed improvements. A \$5000 escrow will be needed.

## **ROUNDTABLE**

### **Other Business Updates**

### **Dem Con Companies – Environmental Assessment Worksheet (EAW)**

Dem Con Companies Environmental Assessment Worksheet is now available for public review.

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The Minnesota Pollution Control Agency (MPCA) is distributing the EAW for a 30-day review and comment period pursuant to the Environmental Quality Board (EQB) rules. The MPCA uses the EAW and any comments received to evaluate the potential for significant environmental effect from the project and decide on the need for an Environmental Impact Statement (EIS).

### **Resolution 2022-09 Resolution Designating Annual Polling Place**

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to accept Resolution 2022-09, Resolution to set the Designated Polling Place as The Marystown Parish Center at 15850 Marystown Road in Shakopee Minnesota in Scott County. Supervisor Weckman, Pieper and Theis voted aye. No nays. Motion carried

### **CALENDAR**

**December 12, 2022** Scott County Planning Advisory, Public Hearing – Dakota Lan, LLC, Scott County Government Center, 6:30PM

**January 5, 2023** Regular Monthly Meeting, Jackson Town Hall, 7:00PM

### **Continue/adjourn**

Motion moved to adjourn meeting by Supervisor Pieper and seconded by Supervisor Weckman. All Ayes, No Nays. Motion carried.

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Cheryl Doucette, Township Clerk

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John Weckman, Township Chair

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Date

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Date