

# **Record of Proceedings**

## **April 8, 2010 – Regular Monthly Board Meeting**

The Louisville Township Board met this date to conduct the regular monthly board meeting and the annual reorganization meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in the County Board Room. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present.

### **Call to Order**

Chair Weckman called the meeting to order at 7:00 PM.

### **Incident Review Analysis**

Deputy Todd Beck provided the Board with an update. Professional burglaries are on the rise on the east side of Scott County. Homes that are not seen from the road appear to be more vulnerable. Illegal dumping is also on the rise and tree clippings are being found in the road.

### **Minutes Review/Approval**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the minutes of March 4, 2010 as typed. Motion carried.

### **Public Comment**

No comments.

### **Agenda Review/Approval**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda with the following changes:

*Add:* Hazardous Mitigation Plan under New Business

Motion carried.

### **Void Check #9154**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to rescind the motion of March 4, 2010 to void lost check #9154 in the amount of \$425.00 made payable to Juergens Construction. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried. It was noted that the check was located by the recipient and cashed.

### **Void Check #9213**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to void check # 9213 in the amount of \$425.00 payable to Juergens Construction for reimbursement of driveway escrow. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried. It was noted that check # 9213 was issued when check no. 9154 was presumed lost. Check #9154 was located and cashed so check # 9213 was voided.

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### Treasurer Update / Board Investment Review

The reconciliation for month ending February 28, 2010 was reviewed and is as follows according to CTAS:

<b>February 1 – February 28, 2010</b>		<b>As of</b>
Beginning balance	\$ 6,687,868.31	01/31/2010
Receipts	74,752.01	02/01/2010 – 02/28/2010
Disbursements	(26,873.82)	02/01/2010 – 02/28/2010
Adjustments for Paychex	<u>112.50</u>	Adjustments-EE PERA contributions
Ending Balance	\$ 6,735,859.00	02/28/2010

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to accept the treasurer's report. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

### Claims Review and Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve claims #04081-04084 and claims #9214 thru #9223, to be paid in the amount of \$7,490.53 and paid by the Township with checks #9214 thru #9223. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

### Fire Services Calls

Motion moved by Supervisor Pieper and seconded Supervisor Theis to reimburse Karen Rohne in the amount of \$50.00 and relinquish her of any further billing relating to the \$380.00 charge for the fire service call contingent upon the Clerk verifying the date. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

### Issue Reimbursement

Motion moved by Supervisor Pieper to issue Check # 9224 in the amount of \$50.00 made payable to Karen Rohne for reimbursement of overpayment of fire services call. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motions carried.

### Resolution 2010-02 – Collection of Fees for Fire and Emergency Services Calls

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adopt Resolution No. 2010-02 relating to a Policy Regarding Collection of Fees for Fire and Emergency Services Calls. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.  
Resolution 2010-02 supersedes Resolution 2006-08.

### Arbor Day

Details for the upcoming Arbor Day scheduled for Saturday, April 24, 2010 from 10:00 – Noon were finalized. Volunteers will include board members and Cheryl Doucette, Leon Doucette, Paul Doucette, Kim Saxon, Val Theis and Beth Walden. The Louisville Township Update will also ask for additional volunteers.

## **Record of Proceedings**

### **Void Check #9200**

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to void check #9200 dated 2/4/2010 in the amount of \$225.00 made payable to Marystown Parish Center for reimbursement of security deposit for the annual town hall meeting room rental. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

### **Comprehensive Plan**

The Louisville Board will schedule a work session in the May timeframe with Planner Cindy Nash to continue work on the township's comprehensive plan.

### **NEW BUSINESS**

#### **Resolution 2010-03 – Adoption of the Scot County All-Hazard Mitigation Plan**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adopt Resolution 2010-03 for Adoption of the Scott County All-Hazard Mitigation Plan. Motion carried.

### **REORGANIZATION**

#### **Appoint Chair**

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to appoint Supervisor John Weckman as Chair. Motion carried.

#### **Appoint Vice-Chair**

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to appoint Supervisor Bob Pieper as Vice-Chair. Motion carried.

#### **Appoint Road Overseer**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to appoint Supervisor Weckman as Road Overseer. Motion carried.

#### **Appoint Assistant Road Overseer**

Motion moved by Supervisor Weckman and seconded by Supervisor Theis to approve Val Theis as Assistant Road Overseer. Motion carried.

#### **Appoint Weed Inspector**

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to appoint Val Theis as Weed Inspector. Motion carried.

#### **Appoint Official Newspaper**

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to designate Shakopee Valley News as our official newspaper. Motion carried.

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### Designate Wetland Conservation Act Representative

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to designate Supervisor Weckman as the Wetland Conservation Act (WCA) Representative. Motion carried.

### Designate Meeting Notices Posting Locations

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to designate the Scott County Library in Shakopee and the Louisville Township website as the official posting locations for meeting notices, and, with the additional option of receiving notification by email. All postings and publications will be handled as required by statute. Motion carried.

### Designate Investment Banking Firms

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to continue using Edward Jones and Wells Fargo for investment banking; and, if Klein Bank offers us a competitive rate, that the township also use Klein Bank. Motion carried.

### Designate bank as Town Depository

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to continue with Wells Fargo as the town depository bank. Motion carried.

### MS4

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to assign the MS4 responsibilities as follows:

<b>BMP #: Description</b>	<b>Responsible Individual</b>
1: Public Educational Program	Supervisor Theis
2: Public Outreach	Supervisor Theis
3: Mapping Storm Sewer System	Supervisor Weckman
4: Controlling Construction Site Runoff	Supervisor Pieper
5: Post Construction	Supervisor Weckman
6: Operations, Maintenance and Inspections	Supervisor Pieper
7: Source Water Protection Areas	Supervisor Weckman
8: Record Keeping and Reporting	Clerk Lemke

Motion carried.

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## ROUNDTABLE

### SCALE Update

A SCALE Update was provided by Clerk Lemke.

### Louisville Township Update, 3<sup>rd</sup> Edition

A rough draft of the upcoming Louisville Township Update was reviewed by the board. A few more topics will be added to the update. Clerk Lemke will finalize and mail out to all township residents in April in time for Arbor Day.

### Dust Coating

Dust coating will be provided as deemed necessary by the board as done in previous years.

## CALENDAR

Upcoming meetings are as follows:

- April 13, Annual Road Inspection, Jackson Town Hall, 5:00 PM
- April 20, 10:00 AM, Work Session with MN DOT and County on Preliminary Frontage Road, Scott County Highway Building
- April 20, Board of Appeals & Equalization, 7:00 PM, Scott County Government Center, Room 112

### Adjourn Meeting

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adjourn the meeting at 10:10 PM. Motion carried.

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## April 13, 2010 – Annual Road Tour Inspection

The Town Board of Louisville Township conducted their annual road tour inspection on this date. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis and Assistant Road Overseer Val Theis were present. All township roads and culverts were inspected. A formal report will be submitted for review and approval at the next regular monthly meeting scheduled for Thursday, May 6, 2010.

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## April 20, 2010 – Workshop on Preliminary T.H. 169 Frontage Road Alignment Study

A workshop was conducted on this date between the Town Board of Louisville, Bolton & Menk, Scott County and MN DOT to discuss the study process to date, review alignment considerations, issues and discussion items and next steps on the preliminary T.H. 169 Frontage Road Alignment Study. Chair John Weckman, Supervisor Bob Pieper and Clerk LuAnne Lemke were present. Town Planner Cynthia Nash and Town Engineer John Swanson were also present.

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# Record of Proceedings

## April 20, 2010 - Annual Board of Appeals and Equalization

The Town Board of Louisville Township met this date to conduct the Annual Local Board of Appeal and Equalization for 2010. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room GC-122. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis and Clerk Lemke were present. Representatives from the Scott County Appraisers office were also present.

Chair Weckman called the meeting to order at 7:00 PM.

The meeting is for the purpose of addressing the value and classification of the January 2, 2010 assessment. Taxes and budgets will not be addressed at this meeting. Any comments concerning local taxing jurisdictions' spending should be made at Truth-in-Taxation (TNT) hearings held in the fall of each year. Budget decisions that affect the following year's property taxes are made at that time.

### *Board action must be taken on appeals prior to adjournment*

If an inspection or any additional research is necessary, the Board will schedule a date within a 20-day window to reconvene at which time information on the property will be presented to the Board for their action.

### Consent Agenda

Scott County Taxation brought before the board the following adjustments and reviews:

#### See Exhibit A.

PID	Taxpayer's Name	Address	Original EMV	Revised EMV
79340110	Wayne Opheim	Land	\$280,000	\$200,000
70220050	Daniel Schmid	Land	\$258,264	\$170,000
70030100	Ellen Holzschuh	14746 Tyrol Circle	\$ 45,000	\$10,000
79350071	Delores Theis	1421 150 <sup>th</sup> Street West	\$270,073	\$336,438
79340080	Jay Picha	15741 Johnson Memorial Drive	\$1,769,785	\$1,345,008
70100010	Emerald Ventures, LLC	Land	\$378,000	\$378,000

The following taxpayers came before the Board to discuss their EMV:

Emerald Ventures, LLC, Land  
Gary and Barbara Williams, 13482 Steve Drive  
Julie Larson, 13440 Steve Drive

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The Scott County Assessor's Office will go look at the Williams and Larson properties, pull comparatives and report back to the board with their findings.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to continue the meeting to Thursday, May 6, 2010 at 7:30 PM at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in the 2<sup>nd</sup> floor County Board Room. Motion carried.

**ORIGINAL DOCUMENT AND SIGNATURES ARE ON FILE IN THE CLERK'S OFFICE**

*Electronically signed and dated by:*

*LuAnne Lemke, Township Clerk*  
May 6, 2010

*Electronically signed and dated by:*

*John Weckman, Township Chair*  
May 6, 2010