

Record of Proceedings

February 4, 2010 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in the County Board Room. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present.

Call to Order

Chair Weckman called the meeting to order at 7:00 PM.

Incident Review Analysis

The Incident Review Analysis report was received by the Board, electronically, prior to the meeting. Deputy Travis Lapham was present to answer questions.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the minutes as typed. Motion carried.

Public Comment

Cheryl Doucette expressed concerns about the investment verbiage that was put into the Shakopee Valley News by news reporter, Shannon Fiecke. Ms. Doucette believes the information was misleading as the article did not provide the whole story and may cause confusion.

The board prefers that the preliminary minutes not be disseminated until the minutes have been finalized and are approved by the board. Clerk Lemke will notify Shannon Fiecke of this change.

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda with the following change: Move New Business/CUP Riding Arena right after Consent Agenda. Motion carried.

Treasurer Update / Board Investment Review

The reconciliation for month ending December 31, 2009 was reviewed and is as follows according to CTAS:

December 1 – December 31, 2009

Beginning balance as of	\$ 6,616,676.20	12/01/2009
Receipts	106,676.74	12/01/2009 – 12/31/2009
Disbursements	(134,456.03)	12/01/2009 – 12/31/2009
Adjustments for Paychex	<u>102.50</u>	Adjustments-EE PERA contributions
Ending Balance	\$ 6,588,999.41	12/31/2009

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Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the treasurer's report. Motion carried.

Investment Review

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to authorize Treasurer Lolita Driscoll to invest township funds from the Edward Jones money market account in the amounts as follows:

- Invest \$65,000 in Federal Farm Credit for 18 years at a rate of 4.8%, non-callable, for the price of \$1052.50 per \$1,000
- Invest \$98,000 in 5-year instrument CD at an interest rate of 2.75%.

Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claims #02041-02044 and claims #9190-9203, to be paid in the amount of \$26,472.48 and paid by the Township with checks #9190 thru #9203. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claim #9204 payable to Bryan Rock Products in the amount of \$62.29 and paid by the Township with check #9204. Supervisors Weckman, Pieper and Theis vote aye. No nays. Motion carried.

CONSENT AGENDA

Resolution 2010-01 Consumption and Display License

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve Resolution 2010-01 that pursuant to MSA 340.11, the board supports the granting of a consumption and display license by Scott County to Marystown Bar/Barbara Joanne Monnens. Motion carried.

NEW BUSINESS

CUP Riding Arena

Motion moved by Supervisor Theis and seconded by Supervisor Pieper that the Town Board recommends approval, with no conditions, for Jeff and Tracy Monnens to add a 60' x 90' private horse riding arena to an existing pole barn located at 2315 133rd Street W, Shakopee, MN. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

OLD BUSINESS

Right-of-Way Permit Requirements

The board made final changes to the Right-of-Way Permit Application. Clerk Lemke will finalize and post on the website to be used in accordance with Ordinance 2009-01. Motion moved by Supervisor Pieper and seconded by Supervisor Theis to set the Utility Application Right-of-Way Permit fee at \$150.00. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

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Arbor Day Update

Supervisor Theis reported that he ordered 25 pear and 75 honey crisp apple trees for the township's annual Arbor Day in April. The event will be held at Minnesota Valley Garden Center and Landscaping 3232 W. 150th Street, Shakopee, Minnesota. Clerk Lemke will check to see what time the Recyclable/Cleanup day is scheduled on April 24 and get back to the board so a time can be set for Arbor Day.

Louisville Township Update

A Louisville Update will be prepared and mailed out to all township residents in the April timeframe. Some of the topics may include: Fire calls, elections, annual road tour, swing-type mailboxes, recyclable/cleanup day, Arbor Day and lake cleanup. Clerk Lemke will develop a rough draft update and disseminate to the board members for additional input.

Park Grant Community Evaluation for U-CGO

The board reviewed and finalized the Park Grant Community Evaluation for U-CGO. Clerk Lemke will submit to Mike Greco at the office of University of Minnesota – Community Growth Options.

Planner/Engineer Selection

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept Cynthia Nash, Collaborative Planning, LLC, as the Township planner. Motion carried.

Clerk Lemke will telephone Ms. Nash and follow-up, in writing, to both Collaborative Planning and Loucks Associates of the board's decision.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept Bolton & Menk, as the Township engineer. Motion carried.

The board will consider WSB for future ad-hoc work. Clerk Lemke will notify Bolton & Menk and WSB, in writing, of the board's decision.

ROUNDTABLE

SCALE

A SCALE legislative update was provided by Clerk Lemke.

CALENDAR

Annual Road Tour

The Annual road tour inspection will be held on April 15, 2010 at 8:00 AM beginning at Jackson Town Hall, 1091 130th Street, Shakopee and continuing through the township.

Upcoming Meetings to be Scheduled

Board of Appeal and Equalization – late April or early May
Informational Hearing on future frontage road – mid-March

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Continue Meeting

Motion moved by Supervisor Pieper and seconded by Supervisor Theis at 10:30 PM to continue the meeting to Thursday, February 18 at 6:30 PM at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 166. Motion carried.

February 18, 2010

The Louisville Township Board met this date to continue their regular monthly board meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 166. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present.

Chair Weckman convened the meeting at 6:30 PM.

2009 Board of Audit

The Board of Audit was conducted by the Board of Supervisors. The Supervisors reviewed both the Treasurer and Clerk's records, including sampling the claims against the disbursements ledger and checking receipts against the receipts register and deposits in the checking account. Reconciliation of statements for checking, savings, money market and investments were reviewed and ledger entries verified for both receipts and disbursements.

No discrepancies were noted and the Treasurer and Clerk's records matched to the penny. Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the 2009 Annual Board of Audit. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

2010 Budget Planning

The 2010 budget plan was documented and a copy will be made available at the annual town hall meeting on March 9, 2010. The budget will be finalized at the next monthly board meeting scheduled on March 4, 2010.

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to authorize the clerk to purchase a laptop for up to \$800.00 and a printer for up to \$500.00. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the meeting at 10:15 PM. Motion carried.

ORIGINAL DOCUMENT AND SIGNATURES ARE ON FILE IN THE CLERK'S OFFICE.

Electronically signed and dated by

LuAnne Lemke, Township Clerk
March 4, 2010

Electronically signed and dated by

John Weckman, Township Chair
March 4, 2010