

Record of Proceedings

January 7, 2010 – Regular Monthly Board Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in the County Board Room. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present.

Call to Order

Chair Weckman called the meeting to order at 7:00 PM.

Incident Review Analysis

The Incident Review Analysis report was received by the Board, electronically, prior to the meeting. A copy was made available to the public for review. Deputy Travis Lapham was present to answer questions.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the minutes as typed. Motion carried.

Public Comment

Jeff Hamelink informed the board that the link on the Scott County website to the proposed revisions to the Scott County Zoning Ordinance No. 3 is not working.

Agenda Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve the agenda with the following addition:

Under Roundtable: Add Tractor Marine

Motion carried.

Treasurer Update / Board Investment Review

The reconciliation for month ending November 30, 2009 was reviewed and is as follows according to CTAS:

November 1 – November 30, 2009

Beginning balance as of	\$ 6,593,205.73	11/01/2009
Receipts	31,987.81	11/01/2009 – 11/30/2009
Disbursements	(8,258.90)	11/01/2009 – 11/30/2009
Adjustments for Paychex	<u>(258.44)</u>	Net Paychex Adjustments
Ending Balance	\$ 6,616,676.20	11/01/2009

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Investment Review

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to authorize Treasurer Lolita Driscoll to transfer township funds from the Wells Fargo money market account to the Edward Jones money market account in the amount of \$500,000. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to authorize Treasurer Lolita Driscoll to invest township funds from the Edward Jones money market account in the amount of \$750,000 as follows:

- Invest \$250,000 in Tennessee Valley Authority (TVA) for 23 years at a rate of 4.7%, 5% yield to maturity, non-callable, for the reduced price of \$947.50 per \$1,000.
- Invest \$250,000 in Freddie Mac for 15 years at a rate of 4.5% for 15 years with a callable time of 3 years
- Invest \$250,000 in 5-year instrument CDs with at a minimum of 3% interest rate. If unavailable, move to ten-year CDs at best rate available, but not less than 3%.

Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Delinquent Fire Services Fees

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to direct Attorney Ruppe to move forward with legal proceedings to collect delinquent fire services fees from Kenneth Ebert, 13745 Johnson Memorial Drive, Shakopee, Minnesota in the \$455.11. Motion carried.

This above motion was rescinded by Supervisor Theis and seconded by Supervisor Weckman as the Board was just made aware that Ebert no longer owns the residence. Motion carried.

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to authorize Treasurer Lolita Driscoll to close out the Ebert fire services invoice as uncollectable. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Parks Grant Update

The Board received an update on a Parks study conducted by Erin Lovell, Community Growth Options, University of Minnesota, with a grant funded by the McKnight Foundation. This study was a follow on to a Trails study grant completed in 2008.

The rough draft report contained a comprehensive map for parks, trails and open spaces planning in Louisville Township. The map is intended to support a township parks and trails system that can grow flexibly as Louisville develops, and to help the township preserve green spaces for future public access. The map is a guide to help the Board seek conservation easements and right-of-ways, recommend incentives for cluster development, and align trails to places of interest in Louisville Township. It could also guide the township in selecting lots for park dedication.

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The map identifies natural resources and green spaces to consider for preservation as public amenities, and documents areas where the township would seek right-of-way for land for parks, trails and open spaces.

The second section of the report consists of a series of concept plans for a layout of a town park in Louisville. These studies explore how trail search areas could intersect parcels selected as potential town park sites by the Louisville Township Parks, Trails and Open Spaces Committee.

Report on Landfill Sites and Recreation

Ms. Lovell spoke with the MPCA Supervisor of Closed landfills regarding the possibility of opening up the landfill site to the public for recreational purposes. Per the MPCA, it is not possible to open up the landfill site to the public, at this time, due to safety issues and methane gas. The option may be revisited in 20-30 years.

Ms. Lovell recommends:

- Considering trails as a long-term possibility and to encourage Louisville to meet with and coordinate with Scott County Planners to help each other decide connection points in the future
- Considering parks and shorter trails, easements, or acquisition of land as a short-term possibility
- Considering amending the park dedication policy so that the township can choose which parks to dedicate
- Considering areas that should be presented to provide some type of access between areas that connect to larger systems, i.e., Antler Park
- Considering taking a look at Spring Lake Township's parks studies, prioritization, amenities, how it's going to be revised, etc.
- Considering looking for extra right-of-ways or easements due to less traffic and more flexibility, i.e., Zumbro Avenue – seek minimum of 83' from centerline of road and to serve as a potential backdoor (greenway) to subdivision developments.
- Considering approval of a Parks, Trails and Open Space plan in the near future and submit to the county. The Board can add it to a Capital Improvement Plan or Planning document. Scott County considers park land to be of public value.

Clerk Lemke will add Parks, Trails and Open Space planning document to the April agenda.

Clerk Lemke will request that Erin Lovell present to the electors at the Annual Town Hall Meeting on Tuesday, March 9, 2010 at 7:00 PM.

Arbor Day

Kevin has started the ordering of trees for Arbor Day. Arbor Day will be added to the February agenda.

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Claims Review and Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve claims #01071-01075 and claims #9179–9188, to be paid in the amount of \$20,452.25 and paid by the Township with checks #9179 thru #9188; and approves check #9189 to Edward Jones in the amount of \$500,000. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

OLD BUSINESS

Utility Permit Review

The Board reviewed the draft Utility Permit that will be used as part of the process to implement the recently adopted Right-Of-Way Ordinance. Clerk Lemke will prepare a final draft of the permit for the board to review during next month's meeting.

ROUNDTABLE

SCALE

A SCALE Update was provided by Clerk Lemke. The 2010 Legislative Platform was reviewed and will be presented to legislators at the next scheduled SCALE meeting on January 15. Topics that SCALE supports legislation for include to:

- Produce a comprehensive, long-term, statewide strategy for infrastructure planning and funding
- Produce a comprehensive, long-term and viable strategy for transit planning and funding
- Support increased funding of the Right-of-Way Acquisition Loan Fund (RALF)
- Seek approval of \$2.2M in state funding for Regional Safety Training Facility (RTF)
- Support efforts to restore and retain local government authority and ability to respond to the needs of residents
- Foster healthier citizens, more robust communities, more successful schools and better long-term care for those in need

Anchor Block Update

The board continues to support the existing Anchor Block driveway agreement, with no changes.

Snowplowing Update

Snowplowing is going well this year. No complaints received and only 1 mailbox has needed to be replaced for a township resident.

Scott County WMO Technical Update

Supervisor Weckman attended the meeting and provided a quick update that included:

- Grant money to stabilize the shoreline around Picha Creek
- Overflow and outflow going down to Shakopee (under Bluebill) is restricting development
- Cedar Lake has carp, curly-leaf pondweed and milfoil issue.

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Crystal Pierz Marina

Crystal Pierz Marina was just sold to Tracker Marine. Tracker Marine plans to operate in buildings 1, 2 and 3; however, not building 4. Scott County and Louisville Township would like to restrict excessive signing. Scott County would like to just transfer the CUP; however, Louisville Township would like to review the CUP before the transfer is complete. Lisa Schickendanz is the Scott County Planner working on the CUP.

Shakopee Valley News

Clerk Lemke will provide Shannon Fiecke, Shakopee Valley News, with a rough draft of the regular monthly meeting minutes to assist with reporting.

Schedule Annual Board of Audit & Annual Budget Planning Session

Clerk Lemke will coordinate and schedule.

CALENDAR

- January 12, Scott County Board of Commissioners Public Hearing on revisions to Zoning Ordinance #3, SCGC Board Room, 10:00 AM
- January 15, SCALE, Prior Lake City Hall, 7:30 AM
- January 28, Interview Planner/Engineer Firms, Scott County Government Center, Room 112, 6:00 PM
- February 1, Met Council's 2010 State of the Region, Visitor's Center @ Silverwood Regional Park, 2500 County Road East, Minneapolis, 10:00 – 11:30 AM
- February 4, 2010, Monthly Town Board meeting, Scott County Government Center, 2nd floor Board Room, 7:00 PM

Continue Meeting

Motion moved by Supervisor Theis at 10:30 PM and seconded by Supervisor Weckman to continue the meeting to Thursday, January 28 at 6:00 PM at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 112.

Motion carried.

January 28, 2010 – Continuation of Regular Monthly Board Meeting

The Louisville Township Board met this date to continue the regular monthly board meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 112 at 6:00 PM. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis and Clerk LuAnne Lemke were present. Scott County Planner, Marty Schmitz, was also present during the planner interviews.

The following four firms and attendees were interviewed for the open planner and engineer positions:

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- Collaborative Planning, LLC – Cynthia Nash
- Loucks Associates – Jared Andrews
- WSB & Associates, Inc. – Tom Voll, Blair Fowler and James Kennedy
- Bolton & Menk, Inc. – John Swanson and Dan Lonnes

Credit references will be conducted by Clerk Lemke and responses shared with the board. The board will review the references, complete the selection evaluation criteria and review the costs. After the process is complete, the board will select a firm that best fits the township's needs with an expected completion date of two weeks from this date.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to adjourn the meeting at 10:30 PM. Motion carried.

ORIGINAL DOCUMENT AND SIGNATURES ARE ON FILE IN THE CLERK'S OFFICE.

Electronically signed and dated by

LuAnne Lemke, Township Clerk

February 4, 2010

Electronically signed and dated by

John Weckman, Township Chair

February 4, 2010