

April 2, 2009 – Regular Monthly Meeting

The Louisville Township Board met this date to conduct the regular monthly board meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in the County Board room. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present. Town Attorney Bob Ruppe was also in attendance.

Call or Order

Chair Weckman called the meeting to order at 7:00 PM.

Incident Review

Detective Beck discussed the proposed Scott County Social Host Ordinance. Teen drinking and driving, alcohol-related sex crimes and binge drinking are primary concerns. A question was raised with regards to a release of liability for an unknowing landlord in terms of rental property. Comments were also received with regards to charging a misdemeanor versus a petty misdemeanor and the amount of fines for each occurrence. Detective Beck will follow-up with the Sheriff’s office on these questions and communicate with the Board via email.

Minutes Review/Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to table the minutes so the Board can have more opportunity to recollect what was written. Motion carried.

Town Clerk Laptop

Let the record reflect that the town clerk’s laptop hard drive received a fatal error during a backup process and all data was lost. The backup drive data was corrupted with a virus.

Public Comment

No comment was made.

Agenda Review/Approval

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to approve the agenda with additions under New Business. Motion carried.

Treasurer Update / Board Investment Review

Financials information according to CTAS:

Beginning balance as of	\$6,537,057.20	01/31/2009
Receipts	33,790.23	02/01/2009 – 02/28/2009
Disbursements	<u>(96,127.18)</u>	02/01/2009 – 02/28/2009
Ending Balance	\$6,474,720.25	02/28/2009

A Freddie Note Bond was called in the amount of \$50,000 with a maturity date of April 6, 2009.

Void Check #9011

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to void check #9011 dated February 5, 2009 which was issued as a cleaning deposit for the use of Marystown Parish Center for township elections. The check was returned as all cleaning requirements were met. Motion carried.

Suspend the Rules

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to suspend the rules and move Claims Review and Approval to later in the agenda. Motion carried.

Auditor Final Report and Management Letter

Brad Falteysek with Abdo, Eick & Meyers presented the Louisville Township Annual Financial Report and Management Letter for year-end December 31, 2008. Page 10 of the Annual Financial Report needs to be updated to reflect that "The Park fund accounts for receipt sources that are legally restricted to disbursement for park-related acquisition, development and enhancements." Mowing expenses should not come out of the park fund. Attorney Ruppe will check into the MN statute to see if recreation fees can be paid out of the park fund accounts.

Accounting for Landfill Interest

Attorney Ruppe will study the history and appeals of the Statute relating to accounting for landfill interest and provide his recommendation to the Board and the Abdo, Eick & Meyers. The auditors will seek advice from the State Auditor's office, with the attorney's recommendation, to best account for the interest received on landfill revenue. It was noted that Dem-Con opened in 1985 and Louisville Landfill, Inc. closed in 1990.

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to authorize Abdo, Eick & Meyers to review the audit and make any changes or studies necessary to bring the township financial books into legal compliance. Motion carried.

OLD BUSINESS**Dem-Con**

The Town Board recommends approval of the amendment of CUP # 1167-C-7 and the preliminary and final plat for the activity and improvements described in the Dem-Con letter of January 27, 2009.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis that the Board recommend approval of the amendment CUP #16170C07 and the preliminary and final plat for the activity and improvements described in the Dem-Con letter of January 29, 2009. Motion carried.

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to amend the motion that the Board recommend approval of the amendment CUP #16170C07 and the

preliminary and final plat for the activity and improvements described in the Dem-Con letter dated January 29, 2009 to read March 2, 2009. Motion carried.

Parks, Trails and Open Space

Michael Thelen provided an update on the Parks, Trails and Open Space (PTOS) activities. A joint workshop between the Board and the PTOS Committee is scheduled for Wednesday, April 22, 2009 at 7:00 PM to develop a workable plan. Clerk Lemke will acquire the room location, notify the attendees, and post the meeting notice at the library.

Arbor Day 2009

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to purchase 90 trees from Cross Nursery and host the event at the Minnesota Valley Landscape. Arbor Day expenses shall not exceed \$2500.

Payroll Services

The Payroll Services quotes will be tabled until Wednesday, April 8, 2009 at 10:00 AM.

Street Sweeping

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the quote by Reliakor Services to sweep approximately 10 miles of township streets at \$115.00/hour for a broom sweeper and \$65.00/hour for a dump truck with 12 yard box. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Town Planner

Motion moved by Supervisor Theis and seconded by Supervisor Pieper that no work shall be performed by the Town Planner unless authorized by a Supervisor as of April 2, 2009. Motion carried.

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman that a supervisor may give the Town Planner permission to work on some matters that need to be completed before the next regular board meeting. Motion carried.

The Clerk will notify the Town Planner of the above motions.

Claims Review and Approval

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve claims #9050 thru #9074 to be paid in the amount of \$105,706.35 and paid by the Township with checks #9050 thru #9074. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Continue the Meeting

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to continue the meeting until Wednesday, April 8, 2009 at 10:00 AM. Clerk will notify the board of meeting location and post accordingly. Motion carried.

April 8, 2009 – Meeting with Scott County Planning, Jackson Town Board and Sand Creek Town Board to discuss Ordinances

The Louisville Township Board met this date beginning at 8:30 a.m. at the Jackson Town Hall, 1091 130th Street West, Shakopee, Minnesota to discuss county ordinances with Scott County Planning and northern townships in Scott County. Supervisors Weckman, Pieper and Theis and Clerk LuAnne Lemke were present.

Meeting ended at 10:00 a.m.

April 8, 2009 – Continuation of Reorganization and Regular Monthly Meeting

The Louisville Township Board met this date at 10:00 a.m. to continue the reorganization and regular monthly meeting. The meeting was held at the Jackson Town Hall, 1091 130th Street West, Shakopee, Minnesota. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, and Clerk LuAnne were present.

REORGANIZATION

Appoint Chair

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to appoint Supervisor John Weckman as Chair. Motion carried.

Appoint Vice-Chair

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to appoint Supervisor Bob Pieper as Vice-Chair. Motion carried.

Appoint Road Overseer

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to appoint Supervisor Weckman as Road Overseer. Motion carried.

Appoint Assistant Road Overseer

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to approve Val Theis, as Assistant Road Overseer. Motion carried.

Appoint Weed Inspector

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to appoint Val Theis as Weed Inspector. Motion carried.

Appoint Official Newspaper

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to designate Shakopee Valley News as our official newspaper. Motion carried.

Designate Meeting Notices Posting Locations

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to designate the Scott County Library in Shakopee and the Louisville Township website as the official posting locations for meeting notices, and with the additional option of receiving notification by email. All postings and publications will be handled as required by statute. Motion carried.

Designate Investment Banking Firms

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to continue using Edward Jones and Wells Fargo for investment banking; and, if Klein Bank offers us a competitive rate, that the township also use Klein Bank. Motion carried.

Designate bank as Town Depository

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to continue with Wells Fargo as the town depository bank. Motion carried.

Town Ordinances and Resolutions

The board directed Clerk Lemke to provide a book containing township resolutions and ordinances to each Supervisor. Clerk Lemke will create an index of motions by subject, and make available to the public online.

MS4

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to assign the MS4 responsibilities as follows:

BMP #: Description	Responsible Individual
1: Public Educational Program	Supervisor Theis
2: Public Outreach	Supervisor Theis
3: Mapping Storm Sewer System	Supervisor Weckman
4: Controlling Construction Site Runoff	Supervisor Pieper
5: Post Construction	Supervisor Weckman
6: Operations, Maintenance and Inspections	Supervisor Pieper
7: Source Water Protection Areas	Supervisor Weckman
8: Record Keeping and Reporting	Clerk Lemke

Motion carried.

Landfill Restricted Funds

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper that Attorney Ruppe prepare a written request to the Attorney General to render an opinion with regards to landfill revenues, interest, and what funds must be restricted to include investigation of the legislative history. Attorney Ruppe will also provide his opinion as the second attorney’s opinion. Motion carried. Supervisor Weckman will notify Attorney Ruppe.

Recreation Fees

Motion moved by Supervisor Pieper and seconded by Supervisor Theis that the township shall pay the \$36.00 one-time activity fee required for Louisville residents to participate in the recreational programs offered through the City of Shakopee Parks and Recreation. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried. This motion was based on the recommendation of the electors at the annual town hall meeting conducted on March 10, 2009.

Annual Tax Levy

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to revisit the annual tax levy needs during the regular monthly board meeting scheduled on August 6, 2009 before certifying to the Scott County Tax Assessor's office. Motion carried.

Zumbro Avenue

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper that the board retroactively approve the additional work performed on north side of Zumbro Avenue. Motion carried.

Negotiate Additional Work on Road Projects

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper that the township shall allow the Town Road Supervisor, in consultation with the town engineer, to negotiate additional work to be performed during previously approved road work projects and shall have the authority to approve additional township funds to be expended on road improvement issues in the amount not to exceed \$2500. Furthermore, the road supervisor shall inform the board of the additional expenditures at the next board meeting. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Purchase of Weed Sprayer

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to purchase a 25 gallon deluxe spot sprayer not to exceed \$200 to be used for spraying weeds. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Payroll Vendor

Motion moved by Supervisor Theis and seconded by Supervisor Weckman to authorize PayChex as the vendor for payroll services, tax preparation and filing and W2 preparation and filing. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Certificate of Liability

Clerk Lemke will review the Certificate of Liabilities and put together a list of vendors with total amount of coverage and inform the Board via email. The Board wants to ensure that all vendors carry sufficient insurance liability required as of 1/1/2009 in the amount of \$1.5M.

Annual Road Inspection

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to continue the meeting to Monday, April 20, 2009 at 5:00 PM at the Jackson Town Hall for the purpose of conducting the annual road tour inspection.

Scott County Association for Leadership and Efficiency (SCALE)

Board Officials are invited to attend SCALE meetings conducted the 2nd Friday of each month at 7:30 AM at the Prior Lake City Hall. Clerk Lemke will get the supervisors added to the SCALE Agenda distribution list.

Planners and Engineers

Attorney Ruppe will provide sample descriptions to request proposals for the positions of planner and engineer. Some avenues the Board can leverage to advertise include trade journals and the MAT Newspaper.

City of Shakopee

The Board needs the City of Shakopee Fire Department to include the location of rollovers on the fire services invoices. Clerk Lemke will request Treasurer Driscoll handle.

Claims

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to approve claims numbered #9075 thru 9080 in the amount of \$4908.20 and be paid by the Township with check numbers 9075 thru 9080. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Continue Meeting

Motion moved at 12:25 PM by Supervisor Weckman and seconded by Supervisor Pieper to continue the meeting to Monday, April 20, 2009 at 5:00 PM at the Jackson Town Hall to conduct the annual road tour and to pay the federal and state quarterly taxes.

April 16, 2009 – Annual Local Board of Appeal and Equalization

The Town Board of Louisville Township met this date to conduct the Annual Local Board of Appeal and Equalization for 2009. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room GC-112. Chair John Weckman, Supervisor Pieper and Deputy Clerk Kim Busho were present. Scott County Taxation Appraiser Mel Iszler was also present.

Chair Weckman called the meeting to order at 5:03pm.

This meeting is for the purpose of addressing the value and classification of the January 2, 2009 assessments. Taxes and budgets will not be addressed at this meeting. Any comments concerning local taxing jurisdictions' spending should be made at Truth-in-Taxation (TNT)

hearings held in the fall of each year. Budget decisions that affect the following year's property taxes are made at that time.

Board action must be taken on appeals prior to adjournment

If an inspection or any additional research is necessary, the Board will schedule a date within a 20-day window to reconvene at which time information on the property will be presented to the Board for their action. Tax Appraiser Iszler stated that the rules for the 2010 assessment are already set. The Tax Appraisers' office will be looking at estimated market values for 2011.

Property owner, Jeff Hamelink, came before the board to discuss his concern with his estimated market value of PID #79350160. County Tax Appraiser Iszler will look into the request and report back to the board within 20 days.

County Appraiser Iszler brought requests from calls he received prior to the meeting:

- Dale Theis questioned assessment for PID #79350060 and 79350070. There were adjustments made to his land from tillable to non-tillable and to green acres.
- Kyle Hansen had made a request that his property with PID #70120040 be compared to other properties.

Mel Iszler brought before the board the following adjustments based on his reviews.

PID	Taxpayer's name	Address	Original EMV	Revised EMV	Comments
79350060	Dale Theis	15520 Zumbro Ave	\$843,500	\$690,000	Changed tillable and non-tillable acres
79350060	Dale Theis	15520 Zumbro Ave	\$168,000	\$137,000	This is new green acres value
79350070	Dale Theis	15520 Zumbro Ave	\$527,000	\$459,000	Changed tillable and non-tillable acres
79350070	Dale Theis	15520 Zumbro Ave	\$105,000	\$88,500	This is new green acres value
70120040	Kyle Hansen	14051 Clearview Dr	\$618,000	\$579,800	Value adjusted based on comparable sales

Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to accept the changes supplied by the Scott County Assessor's Office for PID #79350060, 79350070 and 70120040. Supervisors Weckman and Pieper voted aye. No nays. Motion carried.

Motion moved by Supervisor Weckman and seconded by Supervisor Pieper to recess the meeting at 6:10 pm and continue on April 30th at 7:00pm in room GC 112. Motion carried.

April 20, 2009 – Continuation of Regular Monthly Meeting

The Louisville Township Board met this date at 5:00 PM to continue the regular monthly meeting to conduct the annual road inspection. The meeting began at the Jackson Town Hall parking lot located at 1091 130th Street West, Shakopee, Minnesota. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Deputy Clerk Kim Busho and Assistant Road Overseer Val Theis were present.

The road inspection findings will be reviewed on May 7 during the regularly scheduled monthly board meeting under Old Business.

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to recess the meeting at 7:40 PM to continue on April 27 at 6:45 PM at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, MN to review and approve federal and state tax payments for first quarter 2009. Motion carried.

April 27, 2009 – Continuation of Regular Monthly Meeting

The Louisville Township Board met this date at 6:45 pm to conduct the regular monthly meeting. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 112. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis and Clerk LuAnne Lemke were present. Town Attorney Bob Ruppe was also in attendance.

The purpose of the continuation was to approve claims for federal and state quarterly tax payments. Motion moved by Supervisor Pieper and seconded by Supervisor Weckman to approve claims number 9081 thru 9082 in the amount of \$4,245.59. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Motion to adjourn moved by Supervisor Pieper and seconded by Supervisor Theis at 7:07 p.m. Motion carried.

April 27, 2009 – Joint Workshop between the Township Board Officials and the Louisville Township Parks, Trails and Open Space Committee

The Louisville Township Board met this date at 7:00 PM with the Township Parks, Trails and Open Space Committee to conduct a joint work session. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room 112. Chair John Weckman, Supervisors Bob Pieper and Kevin Theis, Clerk LuAnne Lemke and Treasurer Lolita Driscoll were present. Town Attorney Bob Ruppe and Mike Grecco, University of Minnesota, were also in attendance.

Meeting ended at 9:20 p.m.

April 30, 2009 - Continuation of Board of Appeal and Equalization

The Town Board of Louisville Township met this date to continue the Annual Local Board of Appeal and Equalization for 2009. The meeting was held at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, Minnesota in Room GC-112. Chair John Weckman, Supervisors Pieper and Theis and Deputy Clerk Kim Busho were present. Scott County Taxation Appraiser Mel Iszler was also present.

Chair Weckman reconvened the Board of Appeal and Equalization meeting at 7:00 pm. Scott County Taxation Appraiser Mel Iszler visited the Hamelink property, PID #79350160 and comments are noted below.

Tax Appraiser Iszler noted that he received a call on PID #71600081 owned by Al Wetterling with the taxpayer name listed as Sterling Vent. Mr. Wetterling is appealing his original EMV in writing to the county appraiser. The property is shared by Jackson Township and Louisville Township. No recommendation has been made by Appraiser Iszler on such property. The county commercial appraiser will make a recommendation on such property; and, if there is no recommendation, it will go to the county board.

County Appraiser Mel Iszler supplied the following information.

PID	Taxpayer	Address	Original EMV	Revised EMV	Comments
79350160	Jeff Hamelink	15626 Marystown Rd	\$403,600	\$325,400	Adjusted land and bldg value
71600081	Sterling Vent	12665 Dem Con Dr	\$371,200		Commercial property-going to county board?

Motion moved by Supervisor Pieper and seconded by Supervisor Theis to accept the revision to Jeff Hamelink's Original EMV for PID #79350160 from \$403,600 to revised market value of \$325,400. Supervisors Weckman, Theis and Pieper voted aye. No nays. Motion carried.

Adjourn

Motion moved by Supervisor Theis and seconded by Supervisor Pieper to adjourn the Annual Board of Appeal and Equalization meeting at 7:05pm. Supervisors Weckman, Pieper and Theis voted aye. No nays. Motion carried.

Electronically signed by:
LuAnne Lemke, Louisville Township Clerk
May 7, 2009

Electronically signed by:
John Weckman, Louisville Township Chair
May 7, 2009

For informational purpose only!
Original Record of Proceedings is kept on file in the Office of the Township Clerk.